

**Northeast Ingham Emergency Service Authority Board Meeting
June 8, 2023**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on June 8, 2023, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI 48895

Roll Call (Agenda 2)

Voting Members Present: Mr. Diederich, Ms. Hart, Mr. Henley, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent: City of Williamston, Williamstown Twp

Non-Voting Members Present: Ms. Schultz

NIESA/ Employee's Present: Director Michael Yanz, Don Drent, Ronan the Search & Rescue Canine

Guests: County Commissioner, Karla Ruest, Williamstown Township Supervisor, Wanda Bloomquist

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, June 8, 2023.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the agenda of the regular meeting for Thursday, June 8, 2023, as presented.

Ayes: 5 Nays: 0 Motion carried.

Dorothy recognized staff at the meeting.

Chairperson Hart welcomed County Commissioner, Karla Ruest.

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held May 11, 2023.

Mr. Wilbrink, seconded by Mr. Henley, moved to approve the May 11, 2023, minutes of the regular meeting, as presented.

Ayes: 5 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated May 2023, and ARPA Grant Summary.

Discussion: Director Yanz shared the ARPA Grant was extended and remaining funds must be spent by 12/31/2023.

Mr. Henley, seconded by Mr. Diederich, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 5 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

Revenue Sharing Agreement-Village of Webberville – Ms.

Schoenborn’s last conversation with Josh Rockey of the Webberville DDA was that he would hand deliver the agreement in the agreed amount. Ms. Schoenborn will follow up this week with Josh and personally bring the agreement to NIESA on behalf of the Webberville DDA.

Payment to Ingham County Treasurer in February for Capture DDA

Funds \$1,261.34. Ms. Hart shared the Webberville DDA will need to reimburse NIESA for this payment. Mr. Diederich confirmed the Webberville DDA is responsible for 100% of this repayment. NIESA will bill Webberville DDA for the full amount of \$1,261.34.

Amendment of 2022 Annual Audit—Mr. Henley confirmed with Mr. Drake, of Drake Certified Public Accountants, that the original audit missed the new ambulance that was financed on the asset list. The asset list has been amended and the audit is now correct. Mr. Henley recommends NIESA Board members accept the audit. It is recommended this item be moved for action as Action Item a.

Mr. Henley, seconded by Mr. Wilbrink, moved that the 2022 Annual Audit

Amendment be moved for Action as Action Item a.

Ayes: 5

Nays: 0

Motion carried.

State of Michigan Equipment Grant—Director Yanz shared he emailed each jurisdiction a copy of the State of Michigan Equipment grant. Each jurisdiction will need to provide a letter of support for this grant. The letters will need to be received by Director Yanz by July 10th.

Action Items (Agenda 9)

2022 Annual Audit Amendment—that the NIESA Board move to accept the 2022 Annual Audit.

Mr. Wilbrink, seconded by, Ms. Bloomquist, moved to accept the 2022 Annual Audit, as amended.

Ayes: 5

Nays: 0

Motion carried.

Reports (Agenda 10)

Treasurer-NIESA board received Bank Balances/Investment Report/Bank Fees report, through June 1, 2023.

Committees—None

Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other.

Department Heads—Enclosed

Williamston NIESA Station #61 Fire (23 Calls), MFR (1 Calls).

NIESA Leroy Station #62 Fire (17 Calls), MFR (11 Calls).

NIESA Financial Summary- AccuMed Group (05/01/2022 thru 05/31/2023).

Public Comment (Agenda 11)—County Commissioner, Karla Ruest, will plan to submit a letter of support for NIESA to secure the State of Michigan Equipment Grant. Commissioner Karla Ruest will follow up with Director Yanz to help support their efforts.

Board Member Comments (Agenda 12)—Mr. Henley thanks County Commissioner, Karla Ruest, for attending the meeting and showing support for NIESA.

ADJOURNMENT (Agenda 13)

Ms. Schoenborn, seconded by Mr. Henley, moved that the NIESA Board meeting be adjourned.

Ayes: 5

Nays: 0

Motion carried.

Respectfully submitted,

Dorothy Hart,
Chairperson