

**Northeast Ingham Emergency Service Authority Board Meeting  
November 10, 2022**

**Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on November 10, 2022, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave, Williamston, MI 48892.

**Roll Call (Agenda 2)**

Voting Members Present: Ms. Cutshaw, Mr. Griffes, Ms. Hart, Mr. Henley, Mr. Pratt, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: Ms. Schultz

NIESA/ Employee's Present: Director Michael Yanz, Don Drent, Adam House, Kyle Oesterle, Pam Fraley

Guests: Dan Rhines

**Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Ms. Hart, on behalf of the NIESA Board, thanked Don Drent for his service in honor of Veteran's Day!

**Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, November 10, 2022.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the agenda of the regular meeting for Thursday, November 10, 2022, as presented.

Ayes: 7      Nays: 0      Motion carried.

**Dorothy recognized staff at the meeting**

Chairperson Hart welcomed NIESA Staff and guest in attendance.

**Public Comment (agenda 5)—None**

**Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA board of Directors approve the minutes of the regular meeting held October 13, 2022.

Mr. Henley, seconded by Mr. Pratt, moved to approve the October 13, 2022, minutes of the regular meeting, as presented.

Ayes: 7          Nays: 0                          Motion carried.

**Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated October 2022.

Mr. Wilbrink, seconded by Mr. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7          Nays: 0                          Motion carried.

**Discussion Items (Agenda 8)**

**2023 General Fund Budget**—the NIESA board was presented with the proposed 2023 General Fund Budget report and is in agreement with the budget proposal. It is recommended this item return for action after the scheduled public budget hearing.

**2023 Building & Equipment Budget**—the NIESA board was presented with the proposed 2023 Building & Equipment Budget report and is in agreement with the budget proposal. It is recommended this item return for action after the scheduled public budget hearing.

**Resolution 4 of 2022-Fiscal Year 2023 General Appropriations Act**— the NIESA board was presented with Resolution 4 of 2022-Fiscal Year 2023 General Appropriations Act and is in agreement with proposed Resolution 4. It is recommended this item return for action at the December 8, 2022, NIESA board meeting.

**Resolution 5 of 2022-Fiscal Year 2023 Building/Equipment Appropriations Act**—the NIESA board was presented with Resolution 5 of 2022-Fiscal Year 2023 Building/Equipment Appropriations Act and is in agreement with proposed Resolution 5. It is recommended this item return for action at the December 8, 2022, NIESA board meeting.

***Revenue Sharing Agreement-Village of Webberville – Status***—Chairman Hart has been attending the Village of Webberville DDA meetings for several months now in order to seek a viable solution in resolving the Revenue Sharing Agreement between Northeast Ingham Emergency Service Authority (NIESA) and Village of Webberville Downtown Development Authority (DDA) to help further NIESAs progress in the agreement resolution. The Village of Webberville in a November 9, 2022, letter is willing to work with NIESA on a more productive process. Chairman Hart will attend the December Webberville Council DDA. It is recommended this item return for further discussion at the December 8, 2022, NIESA board meeting.



**Reports (Agenda 10)**

**Treasurer**-NIESA board received General Fund and Building & Equipment Budget Reports.

**Committees**-None

**Director Yanz** provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlights included LCC Job Fair, NIESA Halloween Candy Distribution at D & W and Station 62, Stop the Bleed at Williamston Community Schools.

**Department Heads—Enclosed**

NIESA Leroy Station #62 Fire (29 Calls), MFR (8 Calls).

NIESA Financial Summary- AccuMed Group.

**Public Comment (Agenda 11)**

Don Drent—shared NIESA reached 1,056 families with fire prevention week through students. It was learned one of those students who participated on Saturday, had a smoke alarm go off in his home and the five-year old assisted in his family's evacuation.

**Board Member Comments (Agenda 12)**

Ms. Cutshaw suggested the purchase of two mobile homes to accommodate the men and women facilities at station 62 in lieu of the one million renovation costs.

Chairman Hart shared the Personnel Committee met with Natasha Stephen on October 26<sup>th</sup>, for an exit interview and the Webberville DDA is looking at having a Downtown Festival the 4<sup>th</sup> weekend in September and may reach out to NIESA.

**ADJOURNMENT (Agenda 13)**

Ms. Schoenborn, seconded by Mr. Griffes, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:18 p.m.

Respectfully submitted,

  
Dorothy Hart  
Board Chairperson