

**Northeast Ingham Emergency Service Authority Board Meeting
June 9, 2022**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on June 9, 2022, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI 48895.

Roll Call (Agenda 2)

Voting Members Present: Mr. Ackerman, Mr. Belanger, Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley, Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: Ms. Schultz

NIESA/ Employee's Present: Director Michael Yanz, Adam House, Danielle Marshall, and Nathan Meloche

Guests: None

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, June 9, 2022.

It was recommended by Ms. Hart to add Discussion Items: D. Wage Schedule and E. Used Brush Truck.

Mr. Wilbrink, seconded by Mr. Belanger, moved to approve the agenda for Thursday, June 9, as amended.

Ayes: 7 Nays: 0 Motion carried.

Dorothy recognized staff at the meeting

Chairperson Hart welcomed NIESA Staff in attendance: Adam House, Danielle Marshall and Nathan Meloche.

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held May 12, 2022.

Mr. Henley, seconded by Mr. Wilbrink, moved to approve the May 12, 2022, minutes of the regular meeting, as presented.

Ayes: 7 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated May 2022.

Mr. Ackerman, seconded by Mr. Diederich, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

ARPA Grant Summary—a summary of expenses was provided to NIESA Board members from the 2021 Ingham-County-Federal ARP Grant that was awarded October 2021. The award was in the amount of \$749,950.92 and the amount remaining \$506,569.02. The NIESA board sends their appreciation to Paula Curtis for sharing this report.

Station 62 Update—at this time there is no report. It is recommended this standing item be pulled from future agendas, until further notice.

Member at Large – Letters of Interest—Ms. Hart shared they received one letter of interest for the Member at Large position from Frans Wilbrink a 17-year board member asking for a re-appointment. There were no additional questions from NIESA board members, this appointment is scheduled for action later in the agenda.

Wage Schedule—Director Yanz – Proposed Wage Schedule for Paid On-Call and NIESA Wage Schedule dated 07/03/2022—Wage schedules are being considered, by the NIESA board, the current budget can accommodate the recommended increases for the current fiscal year ending December 31, 2022. It is recommended the NIESA board take action on this item as soon as possible. It is recommended this item be moved as Action Item “d” under Action Items.

Mr. Ackerman, seconded by Mr. Wilbrink moved to approve Discussion Item C. Wage Schedule be moved to Action Item: D for NIESA board approval.

Ayes: 7 Nays: 0 Motion carried.

Used Brush Truck—Director Yanz provided information for the purchase of a 2006 Ford F350 XL 4x4 Brush Truck with under 16,000 miles equipped with a Snowplow and Salt Dogg spreader offered by Leland Township Fire and Rescue for a sealed bid starting at \$20,000. It is recommended the NIESA board take action on this item as soon as possible. It is recommended this item be moved as Action Item “e” under Action Items.

Mr. Ackerman, seconded by Mr. Henley, moved to approve Discussion Item D. Used Brush Truck be moved to Action Item: E for NIESA board approval.

Ayes: 7 Nays: 0 Motion carried.

Action Items (Agenda 9)

Revenue Sharing Agreement Village of Webberville DDA—Ms. Hart shared she attended a

recent Village of Webberville DDA meeting to discuss the Revenue Sharing Agreement between NIESA and the Village of Webberville DDA. The Webberville DDA explained they are not interested in a pass through capture, or percentage, they would like a fixed dollar amount. Ms. Hart reached out to 12 Fire Stations and 10 Governmental agencies to get a feel for written revenue sharing agreements between area governmental entities and she feels she understands what the Webberville DDA will accept and Ms. Hart plans to sit down with Director Yanz and format an acceptable Revenue Sharing Agreement draft for NIESA Board review and approval. This item will be brought back for action at the July 14, 2022, NIESA board meeting.

Appointment of Member-at-Large Primary Position—that the NIESA board appoint Frans Wilbrink to the Member-at-Large Primary position for a four-year term beginning July 1, 2022 and commencing June 30, 2026.

Mr. Ackerman, seconded by Mr. Diederich moved to approve the appointment of Frans Wilbrink to the Member at Large Primary Position for a four-year term beginning July 1, 2022 and commencing June 30, 2026.

Ayes: 6 Nays: 0 Abstain: 1 Motion carried.

Resolution 2 of 2022-Authorization of Master Equipment Lease Purchase Agreement for 2022 Lifeline Ambulance & Stryker Power Load (Rescinding Resolution 3 of 2021)— that the NIESA board approve the resolution.

Mr. Wilbrink, seconded by Mr. Ackerman, moved to approve Resolution 2 of 2022-Authorization of Master Equipment Lease Purchase Agreement for 2022 Lifeline Ambulance & Stryker Power Load (Rescinding Resolution 3 of 2021), as presented.

Roll Call Vote: Ayes: 7 Mr. Ackerman, Mr. Belanger, Mr. Diederich, Mr. Duffy, Ms. Hart,
Mr. Henley, and Mr. Wilbrink
Nays: 0

Motion carried.

Wage Schedule for Paid on Call and NIESA Wage Schedule of 07/03/2022—that the NIESA board approve the proposed Paid on Call and NIESA Wage Schedule.

Mr. Ackerman, seconded by Mr. Belanger, moved to approve the Wage Schedule for Paid on Call and NIESA Wage Schedule effective 07/03/2022, as presented.

Roll Call Vote: Ayes: 7 Mr. Ackerman, Mr. Belanger, Mr. Diederich, Mr. Duffy, Ms. Hart,
Mr. Henley, and Mr. Wilbrink
Nays: 0

Motion carried.

Used Brush Truck—that the NIESA Board approve the purchase of a 2006 Ford F350 XL 4x4 Brush Truck with under 16,000 miles equipped with a Snowplow and Salt Dogg spreader.

Mr. Wilbrink, seconded by Mr. Henley, moved to approve NIESAs sealed bid in the amount of \$30,501.00 for the Leland Township purchase of a 2006 Ford F350 XL 4x4 Brush Truck with

under 16,000 miles equipped with a Snowplow and Salt Dogg spreader, as presented.

Roll Call Vote: Ayes: 7 Mr. Ackerman, Mr. Belanger, Mr. Diederich, Mr. Duffy, Ms. Hart,
Mr. Henley, and Mr. Wilbrink

Nays: 0

Motion carried

Reports (Agenda 10)

Treasurer-NIESA board received Bank Balances/Investment Report/Bank Fees by Mr. Ackerman
Committees-None

Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlighted Williamston Police Department to attend the MFR Class that will be offered at NIESA.

Department Heads—Enclosed

NIESA Leroy Stations #61 and #62 May Run, Apparatus, POC Pay Scale, May and June Training Monthly Report from Rob Pfiester

NIESA Financial Summary- AccuMed Group

NIESA Education monthly Report from Paula M. Curtis

NIESA Members of the Governing Board

Public Comment (Agenda 11)--None

Board Member Comments (Agenda 12)

Mr. Wilbrink thanked everyone on the Board for supporting his appointment as Member at Large!

ADJOURNMENT (Agenda 13)

Mr. Henley, seconded by Mr. Belanger, moved that the NIESA Board meeting be adjourned.

Ayes: 7 Nays: 0 Motion carried.

The meeting adjourned at 7:56 p.m

Respectfully submitted,


Kevin Duffy
Board Secretary