

Northeast Ingham Emergency Service Authority Board Meeting  
February 10, 2022

**Call to Order (Agenda 1)**

The regular meeting of the N.I.E.S.A. board was called to order by Chairperson, Frans Wilbrink, on February 10, 2022, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI 48895.

**Roll Call (Agenda 2)**

Voting Members Present: Mr. Ackerman, Mr. Diederich, Mr. Duffy, Ms. Hart, Ms. Kapp, Mr. Pratt, Mr. Wilbrink

Voting Members Absent: Mr. Henley

Non-Voting Members Present: None

Non-Voting Members Absent: Ms. Schultz

N.I.E.S.A./Employee’s Present: Director Michael Yanz, Deputy Chief Rodney Pfiester, Pam Fraley

Guests Present: None

**Pledge of Allegiance (Agenda 3)**

Chairperson Wilbrink led the N.I.E.S.A. Board in the Pledge of Allegiance.

**Approval of Agenda (Agenda 4)**

Approval of Agenda – that the N.I.E.S.A. Board of Directors approve the agenda of the regular meeting held Thursday, February 10, 2022.

Motion to approve by Mr. Pratt, seconded by Ms. Hart, moved to approve the agenda for Thursday, February 10, 2022 as presented.

Ayes: 7    Nays: 0    Motion carried.

**Public Comment (agenda 5)**

None

**Approval of Minutes (Agenda 6)**

Approval of Minutes – that the N.I.E.S.A. Board of Directors approve the minutes of the regular meeting held January 13, 2022.

Motion to approve by Mr. Diederich, seconded by Mr. Pratt, moved to approve the minutes of the regular meeting held January 13, 2022 as presented.

Ayes: 7

Nays: 0

Motion carried.

**Approval of Consent Agenda (Agenda 7)**

Approval of Consent Agenda – that the N.I.E.S.A. Board of Directors approve the N.I.E.S.A. Checking Account Summaries and Payroll Account Summaries dated January 2022.

Motion to approve by Mr. Ackerman, seconded by Ms. Hart, moved to approve the consent agenda as presented.

Ayes: 7

Nays: 0

Motion carried.

**Discussion Items (Agenda 8)**

- a) **DDA Update** – A letter was received from the Webberville DDA attorney, Mr. Gormley. N.I.E.S.A. has been trying to work out an agreement with the Webberville DDA for the past three years. Mr. Wilbrink investigated all of the laws mentioned in Mr. Gormley's letter and he does not think that these laws are applicable to N.I.E.S.A.'s situation. Mr. Ackerman reminded the board that Mr. Gormley wrote the agreement that N.I.E.S.A. has with Williamston. Therefore, he should be able to write an agreement for the Webberville DDA. The DDA is allowed to enter into any contracts that are not forbidden by the law so an agreement is allowed. Mr. Pratt suggested that an offer should be given to the Webberville DDA for their 2/21/22 meeting. Mr. Wilbrink stated that a decision should be made tonight and an agreement written up. It was also noted that the Village Council wants to give N.I.E.S.A. the total amount that they capture and this is what should be written in the contract due to Webberville being the highest risk area in the N.I.E.S.A. area. It was noted that Mr. Hitch, N.I.E.S.A.'s attorney, is getting very frustrated with the lack of communication from Mr. Gormley regarding the situation. When asked about fire inspections, Director Yanz explained that some departments charge for inspections and some do not. N.I.E.S.A. is currently working on a fee schedule. Plan reviews take a considerable amount of time and the inspections for the marijuana facilities take additional time. Webberville has approximately 7 marijuana businesses. The new inspections in the industrial park will not be approved until there is a turn around. After all of the discussion, Mr. Ackerman suggested that the request to the Webberville DDA be for 100% of what is captured. Mr. Pratt noted that he did not think the Webberville DDA would agree to 100%. Mr. Diederich stated that the letter

portrays that the Webberville DDA is willing to work with N.I.E.S.A. so he recommends asking for 100%. A term was then discussed with the suggestions of three or six years. The majority of the members agreed that six years (N.I.E.S.A.'s millage renews in six years.) would be the term requested in the contract. A legal document will also be needed from Mr. Hitch in order for N.I.E.S.A. to recoup the amount captured for the prior four years. It was also noted that this contract only covers EMS and Fire Services. It does include inspections or plan reviews (excludes administrative costs). In regards to the contract with Williamston, it was noted that the millage rate needs to be updated. It was also noted that in the future it may need to be changed to a percentage rate rather than a flat rate. Mr. Hitch will prepare a document and submit it for action to be taken at the March N.I.E.S.A. Board Meeting. Williamston's contract will need to be renegotiated before August 2022.

- b) Station 62 project** – Dir. Yanz reported that Wieland-Davco submitted the previous mock up from years ago rather than a new one. They had originally said they would have the drawing by the end of the year. They have yet to submit a new drawing. They have estimated the cost at close to one million dollars. Ms. Hart asked who N.I.E.S.A.'s contact is at Wieland-Davco and Director Yanz replied that Gunner Vanderberg is the contact for the feasibility study. It was also noted that their fee for the feasibility study is \$5,000 but they will not receive payment until the final study is received. Director Yanz will follow up with Wieland-Davco immediately. Deputy Chief Pfiester stated that he recognizes the importance of getting a plan but he suggests that the renovation not be done until other items such as paying off apparatus has been taken care of. He stated that equipment should be the current priority because equipment is used every day.

### **Action Items (Agenda 9)**

#### **a) Election of Officers**

##### **Chairperson**

Ms. Hart was nominated by Mr. Ackerman and seconded by Mr. Pratt for the Chairperson position. Ms. Hart accepted the nomination. There were no other nominations.

Mr. Ackerman motioned that Ms. Hart be elected as the N.I.E.S.A. Board Chairperson and Mr. Pratt seconded the motion.

Ayes: 6

Nays: 1

Motion carried.

##### **Vice Chairperson**

Mr. Pratt was nominated by Mr. Duffy and seconded by Mr. Diederich for the Vice Chairperson position. Mr. Pratt accepted the nomination. There were no other nominations.

Mr. Ackerman motioned that Mr. Pratt be elected as the N.I.E.S.A. Board Chairperson and Ms. Hart seconded the motion.

Ayes: 7

Nays: 0

Motion carried.

### Secretary

Mr. Diederich was nominated by Mr. Ackerman and seconded by Ms. Hart for the Secretary position. Mr. Diederich did not accept the nomination. Mr. Duffy was nominated by Mr. Diederich and seconded by Mr. Wilbrink for the Secretary position. Mr. Duffy accepted the nomination. There were no other nominations.

Mr. Ackerman motioned that Mr. Duffy be elected as the N.I.E.S.A. Board Secretary and Mr. Diederich seconded the motion.

Ayes: 7

Nays: 0

Motion carried.

### Treasurer

Mr. Ackerman was nominated by Mr. Duffy and seconded by Ms. Hart for the Treasurer position. Mr. Ackerman accepted the nomination. There were no other nominations.

Mr. Duffy motioned that Mr. Ackerman be elected as the N.I.E.S.A. Board Treasurer and Mr. Pratt seconded the motion.

Ayes: 7

Nays: 0

Motion carried.

Mr. Duffy thanked those members that previously served as officers.

### Reports (Agenda 10)

Treasurer – None

Committees – None

Director – Report enclosed. The Lucas' are now in use. Ice training will be beginning in March.

Deputy Chief – Report enclosed along with January run reports for Station 61 and Station 62 and an opinion letter on the Station 62 Building Project.

Banking – Report enclosed.

Education Report – Report enclosed.

### Public Comment (Agenda 11) None

### Association Member Comments (Agenda 12) None

### Board Comments (Agenda 13)

- 1) Mr. Ackerman stated that N.I.E.S.A. will be paying off the building on Monday which is approximately \$367,000 which is a savings of approximately \$6,000. He also noted that EMS has made \$52,000 more than budgeted for 2021 and the expenditures were less than budgeted for 2021.
- 2) Ms. Hart reported that the Personnel Committee met twice (a. N.I.E.S.A. staff, b. exit interview on 2/9/22) Ms. Hart will share information regarding those meetings if allowed.
- 3) Mr. Wilbrink thanked everyone for allowing him to be the board chairperson for the past years. He also thanked Mr. Diederich for being the board secretary during the past

years. Mr. Duffy's email will be submitted to the office in regards to the minutes as he is the new board secretary.

**Adjournment (Agenda 14)**

Moved by Mr. Ackerman, seconded by Mr. Duffy to adjourn the N.I.E.S.A. Board Meeting.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:32 p.m.

Respectfully submitted,



R. Scott Diederich  
N.I.E.S.A. Board Secretary

