

## **Northeast Ingham Emergency Service Authority Board Meeting**

### **Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on August 10, 2023, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI 48895

### **Roll Call (Agenda 2)**

Voting Members Present: Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Mr. Pratt, Mr. Wilbrink

Voting Members Absent: Village of Webberville

Non-Voting Members Present: Ms. Schultz

NIESA/ Employee's Present: Captain Ron Cole

NIESA/Employee's Absent: Director Michael Yanz, Don Drent

Guests: None

### **Call to Order (Agenda 1)**

The meeting was called to order by Chairperson Hart at 7:00 p.m.

### **Roll Call - Primary & Alternate Members (Agenda 2)**

The Roll Call was taken by Ms. Schultz.

### **Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

### **Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, August 10, 2023.

Mr. Wilbrink, seconded by Mr. Henley, moved to approve the agenda of the regular meeting for Thursday, August 10, 2023, as presented.

Ayes: 6      Nays: 0      Motion carried.

### **Public Comment (agenda 5)**

There was no public comment. Chairperson Hart recognized staff, Adam House, and she thanked him for his service and attendance.

### **Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA board of Directors approve the minutes of the regular meeting held July 13, 2023.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the July 13, 2023, minutes of the regular meeting, as presented.

Ayes: 6                                      Nays: 0                                      Motion carried.

### **Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated July 2023, and ARP Grant Summary.

Mr. Henley, seconded by Mr. Pratt, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 6      Nays: 0                                      Motion carried.

### **Discussion Items (Agenda 8)**

***Revenue Sharing Agreement*** – the NIESA board members received the April 1, 2023, through March 31, 2025, and Future Fiscal Year Agreements for Revenue Sharing with the Northeast Ingham Emergency Service Authority from the Webberville Downtown Development Authority (WDDA). NIESA board members have been working on collecting funds that have been withheld by WDDA over multiple years. Board members noted the Revenue Sharing Agreement includes language on Page 3, Section 103 that is a concern, and does not satisfy the full board, but a board majority shares an interest in moving this item for action.

Mr. Pratt, seconded by Mr. Duffy, moved that the April 1, 2023, through March 31, 2025, and Future Fiscal Year Agreements for Revenue Sharing with the Northeast Ingham Emergency Service Authority, be moved for action, as Action Item A.

Ayes: 5                                      Nays: 1                                      Motion carried.

***Amendment to Motion***—Mr. Pratt, seconded by Mr. Duffy moved that the April 1, 2023, through March 31, 2025, and Future Fiscal Year Agreements for Revenue Sharing with the Northeast Ingham Emergency Service Authority, be moved for action, as Action Item A, effective 08/10/2023, at 7:00 p.m.

Ayes: 5

Nays: 1

Motion carried.

***Form L-4029***—2023 Tax Rate request. That the NIESA board move to approve the submission of Form L-4029 a millage request report to county Board of Commissioners due on or before September 30, 2023.

Mr. Pratt, seconded by Mr. Diederich, moved that Form L-4029, be moved for action, as Action Item B, effective 08/10/23, at 7:00 p.m.

Ayes: 6

Nays: 0

Motion carried.

### **Action Items (Agenda 9)**

***Revenue Sharing Agreement***—that the NIESA board move to approve the Revenue Sharing Agreement between the Downtown Development Authority of the Village of Webberville and the Northeast Ingham Emergency Service Authority dated April 1, 2023, through March 31, 2025.

Mr. Pratt, seconded by Mr. Duffy, moved to approve the April 1, 2023, through March 31, 2025, and Future Fiscal Year Agreements for Revenue Sharing with the Northeast Ingham Emergency Service Authority, as presented.

Roll Call Vote: Ayes: 5

Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley,  
and Mr. Pratt

Nays: 1

Mr. Wilbrink

Motion carried.

***Form L-4029***—2023 Tax Rate Request, that the NIESA board move to approve form L-4029 to the County Board of Commissioners due on or before September 30, 2023.

Mr. Henley, seconded by Mr. Pratt, moved to approve Form L-4029 be submitted to the County Board of Commissioners on or before, September 30, 2023.

Ayes: 6

Nays: 0

Motion carried.

### **Reports (Agenda 10)**

**The Treasurer**-NIESA board received Bank Balances/Investment Report/Bank Fees report, through August 1, 2023, showing \$3,266 interest earned. Mr. Henley will report back on expenses from the Ingham County Grant money and will work with the finance committee on the maturing MSUFCU CDs and how to invest moving forward.

**Committees**—None

**Director Yanz** provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. In the absence of Director Yanz, Chief Ron Cole elaborated on Station #61 and Station #62 Captain's report, Coverage at the Ingham County Fair, Fire Prevention Week 2<sup>nd</sup> Week of October NIESA Open House and Pancake breakfast.

### **Department Heads**—Enclosed

Williamston NIESA Station #61 Fire (26 Calls), MFR (7 Calls).

NIESA Leroy Station #62 Fire (22 Calls), MFR (9 Calls).

NIESA Financial Summary- AccuMed Group (07/01/2022 through 07/31/2023).

**Public Comment (Agenda 11)**— None

### **Board Member Comments (Agenda 12)**

Mr. Duffy inquired about the State of Michigan Equipment Grant and the final amount of the grant? The City of Williamston did not support the grant effort, so the grant amount applied for was \$50,000 rather than \$60,000.

Chairperson Hart shared she will attend the September 12, 2023 – MTO Emergency Issues in Emergency Services workshop in Frankenmuth, Michigan. Dorothy highly recommends board members attend.

**ADJOURNMENT (Agenda 13)**

Mr. Pratt, seconded by Mr. Duffy, moved that the NIESA Board meeting be adjourned at 7:59 p.m.

Ayes: 6

Nays: 0

Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'KD' or similar initials, written over the text 'Respectfully submitted,'.

Kevin Duffy, Secretary  
NIESA Board