

Northeast Ingham Emergency Service Authority Board Meeting
August 11, 2022

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on August 11, 2022, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI 48895.

Roll Call (Agenda 2)

Voting Members Present:

Mr. Pratt, Mr. Diederich, Mr. Duffy, Ms. Hart,
Mr. Henley, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent:

None

Non-Voting Members Present:

Ms. Schultz

NIESA/ Employee's Present:

Director Michael Yanz

Guests:

None

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, August 11, 2022.

Discussion: It is recommended by Ms. Hart that items on the Agenda under Additional Items: 2022 Building & Equipment Budget through June 30, 2022 and 2022 General Fund Budget through June 30, 2022, be added under Discussion Item, as Item d. Director Yanz recommended the following items be added to Discussion items: Property "Old Fire Station", Awards 9-11 Ceremony, and Medic Students, as Discussion items e, f, g.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the agenda as amended by Ms. Hart to add 2022 ***Building & Equipment Budget through June 30, 2022 and 2022 General Fund Budget through June 30, 2022***, as Discussion Item d. and Director Yanz to add: ***Property "Old Fire Station", Awards 9-11 Ceremony, and Medic Students***, as Discussion Items e, f, g, respectively.

Ayes: 7 Nays: 0 Motion carried.

Dorothy recognized staff at the meeting—None

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held July 14, 2022.

Mr. Henley, seconded by Mr. Pratt, moved to approve the July 14, 2022, minutes of the regular meeting, as presented.

Ayes: 7 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated July 2022.

Mr. Henley, seconded by Mr. Wilbrink, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

Revenue Sharing Agreement Village of Webberville DDA—Ms. Hart identified the final Revenue Sharing Agreement Village of Webberville was missing from tonight's packet; therefore, board members were unable to review for action. It is recommended this item return for Action at the September 8, 2022, NIESA Board meeting.

Parking Lot Repairs – Station 61—NIESA board members had an opportunity to review bids from: TomCo Asphalt, Inc., McKearney Asphalt & Sealing Inc., and Capital Asphalt. Due to the variations in the estimated project bids and the sole fact the project bids are above and beyond available funds in this year's fiscal budget for 2022, the NIESA board recommended a new direction to contact the following local businesses: One Way Asphalt Paving & Excavating, Able Concrete, and G W Sealcoating to get a professional opinion on the project, as a whole, and on a crack & fill solution that NIESA Finance Committee could approve out of this fiscal year 2022 budget to have completed this fall. Chairman Hart will follow up with this recommendation and it is recommended this item return for further discussion at the September 8, 2022, NIESA Board meeting.

MSUFCU Certificate of Deposit – Matures 9/23/2022—Ms. Hart shared the NIESA board will need to determine if we should reinvest the maturing certificate of deposit or cash out. After careful discussion it was recommended to cash out on the MSUFCU Certificate of Deposit would be in NIESA's best interest, as this will allow NIESA to assist with the payment of ambulances due in October 2022. It is recommended the Certificate of Deposit charts be updated by Mr. Henley and this item brought back for action at the September 8, 2022, NIESA Board meeting.

2022 Building & Equipment Budget through June 20, 2022 and 2022 General Fund Budget through June 30, 2022—the NIESA board members reviewed the Building & Equipment Budget and General Fund Budget. It was discovered, under the General Fund Budget, item #248-955 Miscellaneous (Admin) has an error. It is recommended Mr. Henley follow up with Paula Curtis to review the line item and correct if an error is determined. It is recommended this item come back for further discussion at the September 8, 2022, NIESA Board meeting.

Property – Old Fire Station—Director Yanz shared NIESA paid \$70,000 for two lots that encompass a corner at High Street, Mullet Street, and fronts Grand River in Williamston, Michigan. This property was purchased at an inflated price; therefore, NIESA understands the market value would be much less than what was paid for originally. It is recommended NIESA first offer the property to the City of Williamston for fair market value, if there is no interest from the City of Williamston, then seek a professional market analysis from two local real estate companies: SMEAK Real Estate and Howard Hannah Real Estate and plan to list the property with the real estate company that provides the highest and best market analysis. Director Yanz

will follow up on this recommendation. It is recommended this item return for further discussion at the September 8, 2022, NIESA Board meeting.

Awards/9-11 Ceremony—Director Yanz informed the NIESA Board members that the 9-11 Ceremony is becoming redundant, it is difficult to find speakers for the annual event, and it seems like the people are losing interest after 20 years of recognition. A suggestion is to revive and honor members of our staff by changing the name of the award ceremony to **1st Responder Recognition** and honoring employees under this category. NIESA board members are in agreement with the recommended change to a 1st Responder Recognition Ceremony, they can research funding options, and look for a recognition night sometime in December. Director Yanz will follow up on the recommendation. The Board expressed a goal of having a recognition night before the end of the year, possibly in early December.

Medic Students—Director Yanz shared “Future for Front Liners” grant money is available to medic students who attend either Lansing Community College’s (LCC’s) program at \$18,000 or Genesis University’s Program at \$5,000. A “Future for Front Liners” student has asked to attend the LCC program at \$18,000/plus would like her NIESA wages paid while attending class. It is the recommendation of the NIESA Board, that NIESA honor grant money allowed for the student to attend the LCC “Future for Front Liners” program. The consensus to award compensation of NIESA wages for attending the program, is denied.

Action Items (Agenda 9)

Resolution 3 of 2022, Honoring Robert R. Ackerman—that the NIESA board approve Resolution 3 of 2022 Honoring Robert R. Ackerman.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve Resolution Number 3 of 2022, Honoring Robert R. Ackerman.

Roll Call Vote: Ayes: 7 Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley, Ms. Schoenborn, Mr. Pratt, and Mr. Wilbrink

Nays: 0

Motion carried.

Finance Committee Appointment – for remainder of Ackerman Term 3/31/2023—that the NIESA board approve the Finance Committee Appointment of Ms. Hart for the remainder of Ackerman Term 3/31/2023.

Mr. Henley, seconded by Mr. Duffy, moved to approve the Finance Committee Appointment of Ms. Hart to serve the remainder of the Ackerman Term 3/31/2023.

Ayes: 7

Nays: 0

Motion carried.

Reports (Agenda 10)

Director Yanz provided his Monthly Director’s Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlighted Don Drent is now acting as Deputy Chief as Rod Pfiester has dropped down to a 2-day week schedule; New Office staff member Melissa Young; and a congratulations...Director Yanz received his Bachelor’s Degree in Fire Administration and Fire Investigation.

Department Heads—Enclosed

NIESA Financial Summary- AccuMed Group

NIESA Education monthly Report from Paula M. Curtis

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Mr. Pratt apologized for his absence at the last few NIESA Board meetings, but he is glad to be back to serve the NIESA Board.

ADJOURNMENT (Agenda 13)

Ms. Schoenborn, seconded by Mr. Pratt, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,


Kevin Duffy,
Board Secretary