

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on July 13, 2023, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI 48895

Roll Call (Agenda 2)

<u>Voting Members Present:</u>	Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Ms. Schoenborn, Mr. Wilbrink
<u>Voting Members Absent:</u>	City of Williamston
<u>Non-Voting Members Present:</u>	Ms. Schultz
<u>NIESA/ Employee's Present:</u>	Director Michael Yanz, Don Drent, Mike Randall
<u>Guests:</u>	John Hanifan, City of Williamston Manager

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, July 13, 2023.

Discussion: Mr. Wilbrink recommended Payment to Ingham County Treasurer be added as Discussion Item d.

Mr. Wilbrink, seconded by Mr. Diederich, moved that Payment to Ingham County Treasurer be added, to the agenda, as Discussion Item d.

Ayes: 6 Nays: 0 Motion carried.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the agenda of the regular meeting for Thursday, July 13, 2023, as amended.

Ayes: 6 Nays: 0 Motion carried.

Public Comment (agenda 5)—None

Dorothy recognized staff at the meeting. Chairperson Hart welcomed John Hanifan, City of Williamston Manager.

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held June 8, 2023.

Mr. Henley, seconded by Mr. Wilbrink, moved to approve the June 8, 2023, minutes of the regular meeting, as presented.

Ayes: 6 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated June 2023, and ARP Grant Summary.

Mr. Henley, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 6 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

Revenue Sharing Agreement-Village of Webberville – NIESA received an agreement dated April 1, 2023, through March 31, 2024. NIESA board members provided edits beginning with the March 31, 2024, end date will now read March 31, 2025, this change will be edited throughout the agreement. April 1, 2023, will be moved to April 1, 2024, this change will be edited throughout the agreement.

Ms. Hart will need the invoice dates and amounts that are currently due. She will ensure the Village of Webberville receives the information in a timely manner.

State of Michigan Equipment Grant. Director Yanz shared he received 5 of 6 letters of support for the \$50,000 State of Michigan Equipment Grant. City of Williamston did not support this endeavor.

Lexipol Fireworks Policy - Draft— Don Drent shared NIESA is

transitioning all SOPs and SOGs into Lexipol. Deputy Chief Drent recommended the NIESA board review policies that involve budget, financials, and personnel. Tonight, NIESA board members received, for review, Policy #406 Fireworks Displays. Ms. Hart questioned the word "authority" over "municipality" for the record. Director Yanz ensured Ms. Hart "authority" was being used correctly throughout this document. Deputy Chief Drent will, when appropriate, provide an index of approved guidelines and or policies for Board review in order to keep NIESA board members abreast of the policies and guideline approvals and the progress Lexipol is making on transitioning all SOGs and SOPs within this new framework.

Payment to Ingham County Treasurer- Ms. Hart shared she met with the Leroy Township Treasurer twice and Assessor once to verify the Capture of DDA funds. The original amount was shown as \$1,261.34. Ms. Hart learned the corrected amount to be billed is \$1,327.29. The information will be provided to NIESA, Office Manager, Paula Curtis who will then bill Leroy Township.

Action Items (Agenda 9)—None

Reports (Agenda 10)

Treasurer-NIESA board received Bank Balances/Investment Report/Bank Fees report, through July 1, 2023, showing a \$3,200 interest earned.

Committees—None

Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Station #62 held Picnic in the Village, kids newborn to 12 were entertained and Ronan the Search and Rescue Canine was also present. Kudos to Station #61 and Station #62 for outstanding work, professionalism, and compassion during the I-96 crash this past week that included (11) patients and (1) deceased.

Department Heads—Enclosed

Williamston NIESA Station #61 Fire (25 Calls), MFR (1 Calls).

NIESA Leroy Station #62 Fire (25 Calls), MFR (12 Calls).

NIESA Financial Summary- AccuMed Group (06/01/2022 thru 06/30/2023).

Public Comment (Agenda 11)— None

Board Member Comments (Agenda 12)–

Mr. Henley shared the Accumed payments are coming in and he recognized NIESA office staff for their support and having financial documents prepared and available to him to work through.

The NIESA board also received the General Fund Budget and Building Fund budget. There was no further comment.

ADJOURNMENT (Agenda 13)

Ms. Schoenborn, seconded by Mr. Henley, moved that the NIESA Board meeting be adjourned at 8:03 p.m.

Ayes: 6

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board