

**Northeast Ingham Emergency Service Authority Board Meeting
July 14, 2022**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on July 14, 2022, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI 48895.

Roll Call (Agenda 2)

Voting Members Present:

Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley,
and Mr. Wilbrink

Voting Members Absent:

City of Williamston and Village of Webberville

Non-Voting Members Present:

Ms. Schultz

NIESA/ Employee's Present:

Director Michael Yanz, Pam Fraley, Jeff Slaton

Guests:

None

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, July 14, 2022.

Amendment: it was recommended by Ms. Hart to add Robert R. (Rusty) Ackerman Resignation as Action Item 9A. and Treasurer Appointment as Discussion Item 8B.

Mr. Henley, seconded by Mr. Wilbrink, moved to approve the agenda of the regular meeting for Thursday, July 14, as amended.

Ayes: 5 Nays: 0 Motion carried.

Dorothy recognized staff at the meeting

Chairperson Hart welcomed NIESA Staff in attendance: Pam Fraley and Jeff Slaton

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held June 9, 2022.

Mr. Diederich, seconded by Mr. Henley, moved to approve the June 9, 2022, minutes of the regular meeting, as presented.

Ayes: 5 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated June 2022.

Mr. Wilbrink, seconded by Mr. Diederich, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 5 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

Agreement for Revenue Sharing Village of Webberville DDA—by and between the Webberville Downtown Development Authority (the Webberville DDA), a municipal corporation established pursuant to Act 197, Public Acts of Michigan, 1975 [Act 197], as amended and the Northeast Ingham Emergency Service Authority (NIESA), a municipal corporation established pursuant to [Act 57], Public Acts of Michigan, 1988.

NIESA Board members reviewed and edited pg.1 and pg.2 of the agreement to ensure the special service areas were identified, fire protection plan reviews and inspections are reimbursed according to the NIESA billing ordinance rates among other purposes edited and noted in the agreement. It is recommended this amended agreement be sent to NIESA's attorney for input and then back for action on the August agenda.

Treasurer Appointment—NIESA Board members were in receipt of a resignation letter from Robert R. (Rusty) Ackerman. Mr. Ackerman resigned as of July 10, 2022. A discussion was held around the Articles of Incorporation and By-Laws on replacing this appointment. It is the consensus of the board that they appoint a regular board member to fulfill the duties of treasurer, per the SOG.

Mr. Duffy, seconded by Mr. Diederich moved that Discussion Item 8b. Treasurer Appointment be moved to Action Item 9b for board action.

Ayes: 5 Nays: 0 Motion carried.

Action Items (Agenda 9)

Robert R. (Rusty) Ackerman Resignation—that the NIESA board accept the written resignation from Robert R. (Rusty) Ackerman, dated July 10, 2022.

Mr. Wilbrink, seconded by Mr. Henley, moved to accept the written resignation from Robert R. (Rusty) Ackerman, dated July 10, 2022.

Ayes: 5 Nays: 0 Motion carried.

Treasurer Appointment—that the NIESA board appoint, by majority vote of the members of the board, a treasurer, from a regular or alternate board member of the board, to perform the general treasurer duties of the board outlined in SOG: Board Duties and Responsibilities dated December 3, 2009, ID #200-200-100.

Mr. Wilbrink, seconded by Mr. Diederich moved to appoint, regular board member, Don Henley, as interim treasurer and authorized signor on NIESA accounts.

Discussion: It was recommended the word “interim” be removed from the motion.

Mr. Wilbrink, seconded by Mr. Diederich moved to appoint Don Henley as treasurer and authorized signor on NIESA accounts.

Roll Call Vote: Ayes: 4 Mr. Diederich, Mr. Duffy, Ms. Hart, and Mr. Wilbrink
 Abstain: 1 Mr. Henley
 Nays: 0

Motion carried.

Reports (Agenda 10)

Treasurer-NIESA board received Building & Equipment Budget Report

Committees-None

Director Yanz provided his Monthly Director’s Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlighted sealed bid “win” on brush truck purchase; 9,216 cans of Anheuser-Bush 12 oz cans of water received; t-shirt logo update.

Department Heads—Enclosed

NIESA Leroy Station #62 Fire (29 Calls), MFR (10 Calls)

NIESA Financial Summary- AccuMed Group

Public Comment (Agenda 11)

Jeff Slaton shared the raises approved by the NIESA board have been greatly appreciated by NIESA employees.

Board Member Comments (Agenda 12)

Chairman Hart inquired about the timeline for staff raises and learned those are determined during budget negotiations.

Mr. Henley thanked the NIESA board for supporting him in his appointment to treasurer. He realizes Mr. Ackerman’s shoes will be tough to fill, but he looks forward to taking on this new responsibility.

Williamston Facebook “Community Night Out” question regarding the annual spraying down of kids with the fire truck at McCormick Park? Director Yanz shared the event is a drive-through town event and there will not be a stop at McCormick Park; therefore NIESA will hand out popsicles.

Mr. Wilbrink provided an update on NIESA’s dishwasher. He found a replacement dishwasher for \$150 off the regular price in Howell. A new dishwasher has been purchased and will arrive soon.

ADJOURNMENT (Agenda 13)

Mr. Diederich, seconded by Mr. Duffy, moved that the NIESA Board meeting be adjourned.

Ayes: 5 Nays: 0 Motion carried.

The meeting adjourned at 8:31p.m

*NIESA Regular Meeting
July 14, 2022*

Respectfully submitted,



Kevin Duffy,
Board Secretary