

**Northeast Ingham Emergency Service Authority Board Meeting**  
**Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on July 11, 2024, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI.

**Roll Call (Agenda 2)**

<u>Voting Members Present:</u>	Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Mr. Pratt, Ms. Schoenborn, Mr. Wilbrink
<u>Voting Members Absent:</u>	None
<u>Non-Voting Members Present:</u>	Ms. Schultz
<u>NIESA/Employee's Present:</u>	Director Michael Yanz, Mason Babcock
<u>NIESA/Employee's Absent:</u>	None
<u>Guests:</u>	Kristin Angel M-Class Representative, Lana Stanfield, Village of Webberville

**Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Chairperson Hart welcomed NIESA Staff in attendance.

**Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, July 11, 2024.

Mr. Pratt, seconded by Mr. Diederich, moved to approve the agenda of the regular meeting for Thursday, July 11, 2024.

Ayes: 6                                      Nays: 0                                      Motion carried.

**Public Comment (agenda 5)**—None

**Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA Board of Directors approve the minutes of the regular meeting held June 13, 2024.

Mr. Henley, seconded by Ms. Schoenborn, moved to approve the minutes of the regular meeting held June 13, 2024, as presented.

Ayes: 6

Nays: 0

Motion carried.

*Mr. Wilbrink arrived at 7:05 p.m.*

**Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated June 2024.

Mr. Henley, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

**M Class Representative, Kristin Angel (Agenda 8)**

Ms. Angel of M-Class provided the NIESA Board members with information to help clarify NIESAs Banking & Investment Policy ID# 200-100-300, section on *Authorized Financial Institutions and Dealers*. Ms. Angel stated this section on *Authorized Financial Institutions and Dealers* is not required by M-Class there are templates available to assist with proper language for this policy. Under Authorized Instruments item (8) Investment pools through an interlocal agreement under the Urban Cooperation Act of 1967, Michigan PA 7 of 1967 (Ex.Sess.), MCL 124.501 to 124.512 covers M-Class. It is recommended if this section is removed NIESA check with other financial institutions to ensure they are okay with its removal. Ms. Hart acknowledged an email dated July 3, 2024, from Kristin Angel that this policy complies with PA20 and allows for Michigan CLASS participation.

**Discussion Items (Agenda 9)**

**Banking & Investment Policy**—reviewed the following items:

- ✓ Page 2 of 6\_Ethics and conflict of interest, second sentence, change the word baking to banking.
- ✓ Page 2 of 6\_Authorized Financial Institutions and Dealers, it is

recommended by Kristin Angel of M-Class this section be removed pending approval from other financial institutions.

- ✓ Emergency Withdraws, change to Withdrawal Procedure. Then add item 4. M-Class—all funds transferred to the account from which they originated.

It is recommended this item return for action at the August 8, 2024, NIESA Board Meeting.

### **Action Items (Agenda 10)**

### **Reports (Agenda 11)**

**Director Yanz** provided his Monthly Director's Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others. Highlights NIESA is 187 calls ahead of last year's numbers, summer fire school group is really enjoying the training and building camaraderie, and live fire training will be completed this month.

### **Department Heads**

- NIESA Captains Report for both Williamston NIESA Station #61 and Leroy #62.
- NIESA fire runs and response percentages for NIESA #61 and Leroy #62.
- NIESA Financial Summary- AccuMed Group.

### **Treasurer Report**

- *Bank Balances/Investment Report/Bank Fees*

### **Public Comment (Agenda 12)—None**

### **Board Member Comments (Agenda 13)**

Ms. Hart shared an email from Paula on DTE rebates for charging stations. Electric vehicle rebates for businesses.

Ms. Hart mentioned NIESA's Budget may need to be done earlier this year to meet the deadline for the 4029-form submission by September 30<sup>th</sup>. It may be best to have the Budget Discussion in August and Budget Action in September. Director Yanz shared NIESA can use last year's budget per Ingham County Controller to submit 4029-form by September 30<sup>th</sup>.

Adjournment (Agenda 14)

Ms. Schoenborn seconded by Mr. Duffy, moved that the NIESA Board meeting be adjourned at 8:19 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary  
NIESA Board