

## **Northeast Ingham Emergency Service Authority Board Meeting**

### **Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on June 13, 2024, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI.

### **Roll Call (Agenda 2)**

Voting Members Present: Mr. Duffy, Mr. Diederich, Ms. Hart,  
Mr. Henley, Mr. Pratt, Ms. Schoenborn,  
Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: Ms. Schultz

NIESA/Employee's Present: Director Michael Yanz, Captain Ron  
Cole, Colter Brown, Haley Henion,  
Andrea Appleyard, Janice Stiffler, Emily  
Gallinger

NIESA/Employee's Absent: None

Guests: None

### **Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Chairperson Hart welcomed NIESA Staff in attendance.

### **Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, June 13, 2024.

Mr. Wilbrink, seconded by Mr. Pratt, moved to approve the agenda of the regular meeting for Thursday, June 13, 2024.

Ayes: 7                                      Nays: 0                                      Motion carried.

**Public Comment (agenda 5)**—None

### **Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA Board of Directors approve the minutes of the regular meeting held May 9, 2024.

**Correction:** Page 4, under Reports, “Henyon” correct spelling “Henion”.

Ms. Schoenborn, seconded by Mr. Pratt, moved to approve the minutes of the regular meeting held May 9, 2024, as corrected.

Ayes: 7

Nays: 0

Motion carried.

### **Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated May 2024.

**Discussion:** On the fraudulent charges, be mindful of next month’s credit.

Mr. Henley, seconded by Mr. Wilbrink, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

### **Discussion Items (Agenda 8)**—None

### **Action Items (Agenda 9)**

**Banking & Investment Policy Amendment**—that the NIESA Board of Directors approve the Banking & Investment Amendment.

**Discussion:** There were questions unanswered throughout the policy. It was recommended NIESA invite an M-Class representative to the July 11, 2024, NIESA Board meeting to discuss prior to any action.

Mr. Wilbrink, seconded by Mr. Diederich moved to table the Banking & Investment Amendment until a consultant of M-Class provides clarification and review of the Banking & Investment Policy #200-100-300.

Ayes: 7

Nays: 0

Motion carried.

### **Reports (Agenda 10)**

**Director Yanz** provided his Monthly Director’s Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others. Highlights Don Drent instructed Confined Space Training with multiple

agencies: Williamston, Meridian, Mason, Dansville, and Lansing.

***Department Heads***

- NIESA Captains Report for both Williamston NIESA Station #61 and Leroy #62.
- NIESA fire runs and response percentages for NIESA #61 and Leroy #62.
- NIESA Financial Summary- AccuMed Group.
- NIESA EMS Education – Monthly Summary Report.

***Treasurer Report***

- *Bank Balances/Investment Report/Bank Fees*

**Public Comment (Agenda 11)—None**

**Board Member Comments (Agenda 12)**

Ms. Hart shared her neighbor was in an accident and shared with her how pleased she was with NIESA's response. Great work!

Director Yanz shared the community shows NIESA's response team appreciation in many ways and they are grateful.

Mr. Duffy complemented NIESA staff for updating their website to include the most current approved NIESA Minutes.

Mr. Pratt apologized for not having representation at NIESA's May meeting.

**Adjournment (Agenda 13)**

Ms. Schoenborn seconded by Mr. Duffy, moved that the NIESA Board meeting be adjourned at 7:42 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary  
NIESA Board