

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on March 14, 2024, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave. in Williamston.

Roll Call (Agenda 2)

Voting Members Present: Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley,
Mr. Pratt, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: None

NIESA/Employee's Present: Michael Yanz, Don Drent, Jeff Slayton

NIESA/Employee's Absent: None

Guests: Noah Belanger

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Chairperson Hart welcomed NIESA Staff and guests in attendance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, March 14, 2024.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the agenda of the regular meeting for Thursday, March 14, 2024, as presented.

Ayes: 7 Nays: 0 Motion carried.

Public Comment (agenda 5)— None.

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held February 8, 2024.

Mr. Henley, seconded by Mr. Wilbrink, moved to approve the minutes of the regular meeting held February 8, 2024, as presented.

Ayes: 7

Nays: 0

Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated February 2024.

Mr. Henley, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

Discussion Items (Agenda 8)

M Class Transfer Guidelines—Mr. Henley explained that there may be a need to move funds from the M Class account back to the Building and Equipment fund on short notice. He suggested that the board consider creating guidelines to allow funds to be moved with the approval of the NIESA board treasurer or the NIESA finance committee. The board discussed a number of options with regard to amounts.

Chairperson Hart suggested that the policy be titled Bank/Investment Monthly Transfer Guidelines. The proposed limits for approval were suggested as follows:

- The NIESA board treasurer can approve a transfer up to \$25,000 once monthly.
- The NIESA finance committee can approve a transfer up to \$50,000 once monthly.
- Any amount needing to be transferred over \$50,000 will require NIESA board approval.
- The NIESA Finance Committee set a meeting date of the fourth Thursday quarterly to meet as needed.

This policy will return as an action item in April.

911 Report Review—The NIESA board reviewed a map that showed 911 calls within the NIESA service area.

Boat and UTV- Staff passed out information regarding options for a boat and a UTV to board members. Director Yanz explained with increased kayak traffic on the Red Cedar River in the area, there is a need for a new boat to provide for potential rescues. He stated the current boat that NIESA owns is over 20 years old, that the boat leaks and is rated for just over 1000 pounds. He stated that with two people and all of the gear needed for a boat-based rescue, they would be

Treasurer Report

- The NIESA Bank Balances/Investment Report/Bank Fees report by Ms. Schoenborn, with assistance from Mr. Henley, was made available in the packet.

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Mr. Pratt asked Director Yanz if NIESA was in discussions with Perry FD to purchase a truck. Director Yanz stated that staff had looked at the truck but decided against pursuing purchase.

Adjournment (Agenda 13)

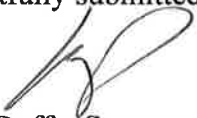
Ms. Schoenborn, seconded by Mr. Diederich, moved that the NIESA Board meeting be adjourned at 8:30 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board