

**Northeast Ingham Emergency Service Authority Board Meeting
March 10, 2022**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Dorothy Hart, on March 10, 2022, beginning at 7:01 p.m. at Station 61, 1296 W. Grand River, Williamston, MI 48895.

Roll Call (Agenda 2)

Voting Members Present:

Mr. Ackerman, Mr. Duffy, Mr. E. Griffes, Ms. Hart, Mr. Henley, Mr. Pratt, Mr. Wilbrink

Voting Members Absent:

None

Non-Voting Members Present:

Ms. Schultz,

NIESA/ Employee's Present:

Director Michael Yanz, J. Hengesbach, A. House, D. Marshall, J. Slaton, Ron Cole, Rod Pfeister

Guests:

Noah Belanger, Dan Rhines, Patricia Yanz

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, March 10, 2022.

Mr. Wilbrink, seconded by Mr. Ackerman, moved to approve the agenda for Thursday, March 10, as presented.

Ayes: 7

Nays: 0

Motion carried.

Dorothy recognized staff at the meeting

Chairperson Hart welcomed NIESA Staff in attendance: Ron Cole, Josh Hengesbach, Adam House, Danielle Marshall, and Jeff Slaton

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held February 10, 2022.

Mr. Wilbrink, seconded by Mr. Pratt, moved to approve the February 10, 2022, minutes of the regular meeting, as presented.

Ayes: 7

Nays: 0

Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated February 2022.

Mr. Ackerman, seconded by Mr. Henley, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

Discussion Items (Agenda 8)

DDA Update—Mr. Wilbrink reported Mr. Hitch prepared an agreement between the Northeast Ingham Emergency Service Authority (NIESA) and Webberville Downtown Development Authority (DDA) based on discussions from the February 10, 2022, NIESA Board Meeting. The agreement will be presented to Attorney Gormley who represents the Webberville DDA. It is recommended this item return for further discussion at the April 14, 2022, NIESA Board meeting.

Station 62 Project—There was no report. Ms. Hart learned Mr. Diederich, Mr. Wilbrink and Director Yanz are part of a small group overseeing the Station 62 Project which remains in Phase I with Wieland-Davco. NIESA awaits the final feasibility study cost and will bring back for Board Member discussion once it is received by Wieland-Davco.

Review Standard Operating Guidelines—Chairman Hart led the board members in the review of the Standard Operating Guidelines to ensure each member has an understanding of board officer duties and committee duties: 200-200-102 – ***Board Officer Duties*** dated 2/2/2012; 200-200-200 – ***Committee and Sub Committees*** dated 2/4/2010; 200-200-201 – ***Finance Committee Responsibilities*** dated 2/4/2010; 200-200-202; ***Personnel Committee Responsibilities*** dated 8/1/2013. Ms. Hart recommended Mr. Ackerman go over ***Treasurer responsibilities*** with Paula Curtis.

Action Items (Agenda 9)

Station 61 Mortgage Burning (Paid in Full)—it was recommended this item be tabled.

Committee Appointments – 1 year term – April 1, 2022 to March 31, 2023 (Chairperson appoints/NIESA Board approves appointments)

Chairperson Hart appoints Rusty Ackerman, Don Henley and Frans Wilbrink to serve on the Finance Committee for a one-year term beginning (April 1, 2022-March 31, 2023).

Mr. Griffes, seconded by Mr. Ackerman moved to appoint Rusty Ackerman, Don Henley, and Frans Wilbrink to the Finance Committee for a one-year term, as presented by Chairperson Hart.

Ayes: 7

Nays: 0

Motion carried.

Chairperson Hart appoints Noah Belanger, Scott Diederich, and Dorothy Hart to serve on the Personnel Committee for a one-year term beginning (April 1, 2022-March 31, 2023).

Mr. Ackerman, seconded by Mr. Wilbrink, moved to appoint Noah Belanger, Scott Diederich, and Dorothy Hart to serve on the Personnel Committee for a one-year term, as presented by Chairperson Hart.

Ayes: 7

Nays: 0

Motion carried.

Reports (Agenda 10)

Treasurer—None

Committees—None

Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlights Stryker PowerLoads to be installed Monday, March 14th, including graphs showing total calls for EMS/Fire, EMS/Personal Injury and Fire calls.

Department Heads—Enclosed

-NIESA Leroy Station #62 Monthly Report from Rob Pfiester

-NIESA Financial Summary- AccuMed Group

-NIESA Education monthly Report from Paula M. Curtis

-NIESA Members of the Governing Board

Public Comment (Agenda 11)

Dan Rhines—Williamston City Council Member, shared the Williamston Downtown Development Authority (DDA) helps to financially support Williamston infrastructure, but their financial assistance is limited, not a lot of extra money. The Williamston DDA and the Webberville DDAs agreements do not mimic one another.

Association Member Comments (Agenda 12)—None

Board Member Comments (Agenda 13)

Mr. Ackerman asked board members to let Paula know of any telephone or email changes. Mr. Ackerman shared with NIESA Guest, Dan Rhines of City of Williamston Board, that NIESA works with Webberville and Williamston DDAs through the budget process. It is important that each DDA honors the agreements in place in order to sustain the services of NIESA.

ADJOURNMENT (Agenda 14)

Mr. Griffes, seconded by Mr. Pratt, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 7:42 p.m.

Respectfully submitted,


Kevin M Duffy, Secretary
NIESA Board