

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on February 8, 2024, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI.

Roll Call (Agenda 2)

Voting Members Present: Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Mr. Pratt, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: Ms. Schultz

NIESA/Employee's Present: Director Michael Yanz, Ron Cole, Mike Randall

NIESA/Employee's Absent: None

Guests: Wendy Amell

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Chairperson Hart welcomed NIESA Staff in attendance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, February 8, 2024.

Amendment: It was recommended by Mr. Henley that CD and Michigan Class Investments be added as Discussion Item D.

Mr. Wilbrink, seconded by Mr. Pratt, moved to approve the agenda of the regular meeting for Thursday, February 8, 2024, as amended.

Ayes: 7

Nays: 0

Motion carried.

Public Comment (agenda 5)—Wendy Amell was present to share a traffic concern on North M-52 at Aldi. Semi-trucks are lining up night after night in Webberville to make deliveries causing traffic flow back-ups and obstructions. Director Yanz shared NIESA does not have jurisdiction to assist in this area. It is recommended Ms. Amell contact Michigan Police Motor Carrier Division to report the traffic concern.

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held January 11, 2024.

Discussion: Ms. Hart cited Michigan Township Association (MTA) guidelines related to written language on Page 3 of the January 11, 2024, minutes. There were no recommended changes.

Mr. Pratt, seconded by Ms. Schoenborn, moved to approve the minutes of the regular meeting held January 11, 2024, as presented.

Ayes: 7 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated January 2024.

Mr. Henley, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7 Nays: 0 Motion carried.

Discussion Items (Agenda 8)

Revenue Sharing Agreement-Village of Webberville—current agreement ending 03/31/2025, received \$20,000 check; the next payment will be received after 03/01/2024.

911 Report Review—Director Yanz has a 28-page report for NIESA Board members to review. This document cannot be distributed in hard copy format to board members due to HIPPA laws. It is recommended NIESA Board members let Director Yanz know if they want to review the hardcopy of the report. Director Yanz will work to get this report in a map format for the March 14, NIESA Board meeting.

Committee Appointments

Personnel Committee: Current—Dorothy Hart, Scott Diederich, Noah Belanger—It is recommended the Personnel Committee Appointments return for action at the March 14, 2024, NIESA Board meeting.

Finance Committee: Current—Dorothy Hart, Don Henley, Frans Wilbrink—It is recommended the Finance Committee Appointments return for action at the March 14, 2024, NIESA Board meeting.

CD's and Michigan Class Investment—Mr. Henley provided NIESA Board members with Flagstar and MSUFCU CD rates which are FDIC insured along with Michigan Class rates which are not FDIC insured.

Discussion: Board members discussed the rates/terms in place for Flagstar Bank and MSUFCU.

Mr. Henley, seconded by Mr. Pratt, moved Flagstar CD rate of 5.5% interest for 7 months to Action Item C.

Ayes: 7

Nays: 0

Motion carried.

Action Items (Agenda 9)

Election of ***Officers, 1-year term beginning*** 03-01-2024

Chairperson (must be a Primary Representative) ***Current***-Dorothy Hart

Mr. Duffy, seconded by Mr. Henley, moved to elect Dorothy Hart as Chairperson for a 1-year term beginning 03-01-2024.

Ayes: 7

Nays: 0

Motion carried.

Vice Chairperson--Current-Thomas Pratt

Mr. Duffy, seconded by Ms. Schoenborn, moved to elect Thomas Pratt as Vice Chairperson for a 1 year term beginning 03-01-2024.

Ayes: 7

Nays: 0

Motion carried.

Secretary--Current-Kevin Duffy

Mr. Diederich, seconded by Ms. Schoenborn, moved to elect Kevin Duffy as Secretary for a 1-year term beginning 03-01-2024.

Ayes: 7

Nays: 0

Motion carried.

Treasurer--Current-Donald Henley

Mr. Henley, seconded by Mr. Duffy, moved to elect Sandra Schoenborn as Treasurer for a 1-year term beginning 03-01-2024.

Ayes: 7

Nays: 0

Motion carried.

Transfer Building & Equipment Funds to MI Class subaccount—that the NIESA Board of Directors approve the transfer of B & E Funds to MI Class subaccount.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the transfer of \$400,000 from Building & Equipment Funds to MI Class subaccount.

Roll Call Vote: Ayes: 5 Mr. Diederich, Mr. Henley, Ms. Schoenborn,
Mr. Pratt, Mr. Wilbrink

Nays: 2 Ms. Hart, Mr. Duffy

Motion carried.

Transfer Building & Equipment Funds to Flagstar Bank CD—that the NIESA Board of Directors move to transfer B & E Funds to Flagstar Bank CD.

Mr. Henley, seconded by Ms. Schoenborn, moved to approve the transfer of \$250,000 from Building & Equipment Funds to Flagstar Bank at 5.5% interest for 7 months.

Roll Call Vote: Ayes: 7 Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley,
Ms. Schoenborn, Mr. Pratt, Mr. Wilbrink

Nays: 0

Motion carried.

Reports (Agenda 10)

Director Yanz provided his Monthly Director's Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others. Highlights were adding NIESA Board members as users on Lexipol and Director Yanz, PEM Certification (1-class away) and Special Deputy designation as Arson Investigator through Ingham County.

Department Heads

- NIESA Captains Report for both Williamston NIESA Station #61 and NIESA Leroy Station #62 fire runs and response percentages.
- NIESA Financial Summary- AccuMed Group (missing from packet).

Treasurer Report

- The NIESA Bank Balances/Investment Report/Bank Fees report by Mr. Henley were made available in the packet.

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Mr. Duffy thanked Mr. Henley for stepping in as Treasurer mid-year and doing a great job. Ms. Schoenborn will take over as Treasurer beginning March 1, 2024.

Mr. Wilbrink shared when a person is elected to a board position it is a commitment. It is important to attend all scheduled meetings, consistency in attending, is of the utmost importance.

Adjournment (Agenda 13)

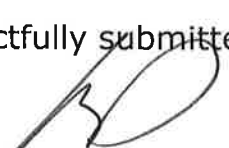
Ms. Schoenborn, seconded by Mr. Henley, moved that the NIESA Board meeting be adjourned at 8:01 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board