

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on December 14, 2023, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI.

Roll Call (Agenda 2)

<u>Voting Members Present:</u>	Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Mr. Rhines, Ms. Schoenborn, Mr. Wilbrink
<u>Voting Members Absent:</u>	None
<u>Non-Voting Members Present:</u>	Ms. Schultz
<u>NIESA/ Employee's Present:</u>	Director Michael Yanz and Deputy Chief Don Drent
<u>NIESA/Employee's Absent:</u>	None
<u>Guests:</u>	None

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, December 14, 2023.

Mr. Rhines, seconded by Mr. Wilbrink, moved to approve the agenda of the regular meeting for Thursday, December 14, 2023, as presented.

Ayes: 7 Nays: 0 Motion carried.

Public Hearing: 2024 General and Building & Equipment Budgets (Agenda 5)

Open Public Hearing—that the NIESA Board of Directors open the Public Hearing for purposes of discussing the 2024 General and Building &

Equipment Budgets at 7:02 p.m.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to open the Public Hearing for purposes of discussing the 2024 General and Building & Equipment Budget.

Ayes: 7

Nays: 0

Motion carried.

Public Comment—None

Close Public Hearing that the NIESA Board of Directors close the Public Hearing for discussing the 2024 General and Building & Equipment Budgets at 7:03 p.m.

Discussion—None

Mr. Wilbrink, seconded by Mr. Rhines, moved to close the Public Hearing for purposes of discussing the 2024 General and Building & Equipment Budget.

Ayes: 7

Nays: 0

Motion carried.

Public Comment (agenda 6) None

Approval of Minutes (Agenda 7)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held November 9, 2023.

Mr. Henley, seconded by Mr. Wilbrink, moved to approve the November 9, 2023, minutes of the regular meeting, as presented.

Ayes: 7

Nays: 0

Motion carried.

Approval of Consent Agenda (Agenda 8)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated November 2023, and ARPA Grant Summary.

Mr. Henley, seconded by Mr. Diederich, moved that the NIESA Board approve consent agenda Item 8, as presented.

Ayes: 7

Nays: 0

Motion carried.

Discussion Items (Agenda 9)

Cost Additional Ambulance Crew-Station 62—Director Yanz provided an

Roll Call Vote: Ayes: 7 Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley,
Ms. Schoenborn, Mr. Rhines, and Mr. Wilbrink

Nays: 0
Motion carried.

2023 Budget Amendments—that the NIESA Board approve the 2023 Budget Amendments.

Discussion: Chairman Hart would like an opportunity to scrutinize the budgets throughout the year in order to eliminate any surprises during the end-of-year budget amendment approvals.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the 2023 Budget Amendments dated 12/14/2023, as presented.

Roll Call Vote: Ayes: 7 Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley,
Ms. Schoenborn, Mr. Rhines, and Mr. Wilbrink

Nays: 0
Motion carried.

Reports (Agenda 11)

Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other.

Department Heads

- NIESA Captains Report for both Williamston NIESA Station #61 and NIESA Leroy Station #62 fire runs and response percentages.
- NIESA Financial Summary- AccuMed Group (11/01/2022 through 11/30/2023).

Treasurer Report

- NIESA Bank Balances/Investment Report/Bank Fees report by Mr. Henley was made available in the packet.

Public Comment (Agenda 12)—None

Board Member Comments (Agenda 13)

Chairman Hart would like to see a report on NIESA computer schedules.

Mr. Duffy wished everyone a Merry Christmas and Happy New Year!

ADJOURNMENT (Agenda 14)

Ms. Schoenborn, seconded by Mr. Henley, moved that the NIESA Board meeting be adjourned at 8:14 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board