

**Northeast Ingham Emergency Service Authority Board Meeting
November 14, 2024**

Call to Order [Agenda 1]

The regular meeting of the NIESA Board was called to order by Chairperson Hart on November 14, 2024 at 7:00 PM at Station 61 located at 1296 W Grand River, Williamston MI 48895.

Roll Call [Agenda 2]

Voting Members Present: Diederich, Hart, Henley, Pratt, Schoenborn, Wilbrink

Voting Members Absent: Wmstown Twp

NIESA Employees Present: Director Mike Yanz, Deputy Chief Don Drent, Tom Hilker, Sam Donnelly, Mason Babcock, Danielle Marshall

Guests: Lana Stanfield, Barb Bidigare, Violet Lentz, Denny & Mike Kapp, Dan Rhines

Pledge of Allegiance [Agenda 3]

Guest Violet Lentz led all present in the Pledge of Allegiance.

Approval of Agenda [Agenda 4]

Approval of Agenda- Motion Wilbrink, second Schoenborn to approve the Agenda as presented.
PASSED.

Public Comment [Agenda 5]

Chairperson Hart expressed appreciation of our NIESA staff. D Kapp thanked the NIESA Board members for serving and noted that the entire Wheatfield Township Board is in transition.

Approval of Minutes [Agenda 6]

Approval of Minutes- Motion Wilbrink, second Henley to approve the October 10, 2024 minutes.
PASSED.

Approval of Consent Agenda [Agenda 7]

Approval of Consent Agenda- Checking Account Summary and Payroll Account Summary. Motion Henley, second Schoenborn to approve Consent Agenda as presented. Discussion/Explanations.
PASSED.

Discussion Items [Agenda 8]

General Fund Budget 2025 -Income \$2,342,549.45 and Expense \$2,351,847.10. Discussion included discrepancy/error-will be balanced budget. Proposed Budget includes 5% wage increase for staff. Chair noted that the Finance Committee and Personnel Committee met prior to budget prep.

Building & Equipment Budget 2025- Income \$845,026.72 and Expense \$845,026.72. Includes contingency of \$150,026.72. Discussion included explanation of line items.

Motion Wilbrink, second Schoenborn to place the General Fund Budget 2025 and the Building & Equipment Budget 2025 as action items on the December meeting agenda. PASSED.

2024 Budget Amendments- Review. Motion Wilbrink, second Diederich to place the 2024 Budget Amendments as action item on the December meeting agenda. PASSED.

Drake Accounting – Letter of Engagement- Review/Discussion included stated fee will not exceed \$9500 and correction of expected beginning date of audit to March 15, 2024 2025. Motion Henley, second Schoenborn to place Drake Accounting-Letter of Engagement as action item on December meeting agenda. PASSED.

Action Items [Agenda 9]

Public Hearing for 2025 Budgets- Motion Wilbrink, second Schoenborn to schedule the Public Hearing for 2025 Budgets on December 12, 2024 at 7:00 pm at NIESA Station 61. PASSED.

Reports [Agenda 10]

Nov 2024 Director Report- Written report. Also verbal overview by Yanz and Drent of the Nov. 2nd major incident on I-96. Four fatalities, 19 patients transported [all but truck driver have been treated/released]. Assisted by Meridian Twp Fire/EMS, Delhi Twp Fire/EMS, Dansville/Ingham Twp Fire, Perry Fire/EMS, Laingsburg Fire/EMS, Fowlerville Fire, Livingston County EMS, Ingham County Sheriff Dept, MI State Police, CATA. Staff debriefing held Sun. morn. and counseling Tues. eve. for all Departments.

Department Heads:

- ◆EMSMC/Accumulated Accounts Receivable Report
- ◆Fire Runs Summary/Response Percentages Reports
- ◆Bank Balances Report

Public Comment [Agenda 11]

Lentz praised NIESA for great crews, wonderful service for our community.

Board Member Comments [Agenda 12]

Pratt thanked NIESA Board for his time as City representative to NIESA Board.
Henley stated his honor and privilege to be on the NIESA Board as Wheatfield representative.
Wilbrink noted the positive community support of NIESA.
Also noted that 1700 smoke detectors have been installed to date by NIESA staff.

Included with the agenda packet was the 2024 General Fund Budget thru Oct 2024 and the 2024 Building Equipment Budget thru Oct 2024.



Dorothy Hart, chairperson
NIESA Board