

**Northeast Ingham Emergency Service Authority Board Meeting**  
**Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on November 13, 2025, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, Michigan.

**Roll Call (Agenda 2)**

<u>Voting Members Present:</u>	Mr. Chick, Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Hansen, Ms. Schoenborn, Mr. Wilbrink
<u>Voting Members Absent:</u>	None
<u>Non-Voting Members Present:</u>	Ms. Schultz and Lana Stanfield (Village of Webberville)
<u>NIESA/Employees Present:</u>	Director Yanz, Deputy Chief Drent, R. Clayton, M. Dougherty, A. House, S. Pifer, J. Slaton
<u>NIESA/Employees Absent:</u>	None
<u>Guests:</u>	None

**Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

**Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, November 13, 2025.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the agenda of the regular meeting for Thursday, November 13, 2025, as presented.

Ayes: 7      Nays: 0      Motion carried.

**Public Comment (agenda 5)—None**

**Recognition of staff in the house**—Chairperson Hart recognized the many NIESA Staff shown above under "NIESA Employees Present." Thanked them for their service to our community and for attending tonight's NIESA Board meeting.

### **Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA Board of Directors approve the minutes of the regular meeting held October 9, 2025.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the minutes of the regular meeting held October 9, 2025, as presented.

Ayes: 7

Nays: 0

Motion carried.

### **Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approves the NIESA Check Account Summaries and Payroll Account Summaries dated October 2025.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

**Roll Call Vote:** Ayes: 7      Mr. Chick, Mr. Duffy, Mr. Diederich, Ms. Hart,  
Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

### **Old Business (Agenda 8) – (Action Items)—None**

### **New Business (Agenda 9) – (Discussion Items)**

***Village of Webberville DDA Agreement (2026-2027)***—Ms. Schoenborn shared NIESA is still waiting for approval from the attorney's office. It is recommended this item return for action at the December 11, 2025, NIESA Board meeting.

***New Auditor—Ms. Schoenborn presented the NIESA Board with two Auditor Proposals:***

- ✓ Gabridge & Company, Grand Rapids, MI quoted \$9,230/year 1
- ✓ Maner Costerisan, Lansing, MI quoted \$14,900/year 1

Mr. Wilbrink, seconded by Mr. Diederich, moved to accept Gabridge & Co. Proposal for Financial Audit Services for the year ending December 31, 2025, as presented.

**Roll Call Vote:** Ayes: 7      Mr. Chick, Mr. Duffy, Mr. Diederich, Ms. Hart,

Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

**CD Renewal**—Ms. Schoenborn shared the Flagstar CD Renewal matures on 12/14/2025. It is recommended NIESA renew the current CD and deposit the interest earned with Independent Bank. It is recommended this item return for action at the December 11, 2025, NIESA Board meeting.

**General Fund Budget 2026**—after NIESA Board review of the General Fund Budget 2026, it was recommended this item return for action at the December 11, 2025, NIESA Board meeting.

**Building & Equipment Budget 2026**—after NIESA Board review of the Building & Equipment Budget 2026, it was recommended this item return for action at the December 11, 2025, NIESA Board meeting.

**Set the Date Public Hearing for 2026 Budget**—that the NIESA Board move to set the date for a Public Hearing for the 2026 General Fund and Building & Equipment Budgets.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to set the Public Hearing for 2026 General Fund and Building & Equipment Budgets for December 11, 2025, at 7:00 PM.

Ayes: 7

Nays: 0

Motion carried.

### **Reports (Agenda 10)**

**Director Yanz** provided his Monthly Director's Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others. Highlights included: Fire Prevention Week awareness and safety for over 500 families, Boy Scouts toured the Fire Station, and Shop with a Hero will be held December 11, 2025, at Mason, Michigan, Meijer.

### **Treasurer Report**

- *Bank Balances/Investment Report/Bank Fees*

### **Department Heads**

- Fire Run Summary Station #61 and Station #62.
- NIESA-EMS Fire Report, October 2025
- EMS/MC Accounting Report

**Public Comment (Agenda 11)**

Mr. Slaton thanked the NIESA Board for supporting the department's growth and continuous improvement.

**Board Member Comments (Agenda 12)**

Ms. Hart shared the Personnel Committee met to discuss Director Yanz contract and approved a 2.8% cost of living increase for 2026.

**Adjournment (Agenda 13)**

Ms. Schoenborn, seconded by Mr. Duffy, moved that the NIESA Board meeting be adjourned at 8:03 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary  
NIESA Board