

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on October 9, 2025, beginning at 7:00 p.m. at Station 62, 315 W. Walnut, Webberville, MI.

Roll Call (Agenda 2)

Voting Members Present:

Mr. Chick, Mr. Duffy, Mr. Griffes,
Ms. Hart, Mr. Hansen,
Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent:

None

Non-Voting Members Present:

Ms. Schultz, Lana Stanfield (Village of Webberville)

NIESA/Employees Present:

Director Yanz, Deputy Chief Drent, Pam Fraley, Adam House, Matt House, Kyle Oesterle

NIESA/Employees Absent:

None

Guests:

Pattie Yanz

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, October 9, 2025.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the agenda of the regular meeting for Thursday, October 9, 2025, as presented.

Ayes: 6 Nays: 0 Motion carried.

Public Comment (agenda 5)—None

Recognition of staff in the house—Chairperson Hart recognized the many NIESA Staff shown above under "NIESA Employees Present". Thanked them for their service to our community and for attending tonight's NIESA Board meeting.

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held July 10, 2025.

Discussion: Mr. Wilbrink commended Kevin Duffy for the nice summarization of the September 11, 2025, NIESA Board Minutes.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the minutes of the regular meeting held September 8, 2025, as presented.

Ayes: 6 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approves the NIESA Check Account Summaries and Payroll Account Summaries dated September 2025.

Mr. Duffy, seconded by Mr. Wilbrink, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 6 Nays: 0 Motion carried.

Mr. Hansen arrived at 7:09 PM

Old Business (Agenda 8) – (Action Items)—None

New Business (Agenda 9) – (Discussion Items)

L-4029 2025 Tax Rate Request, that the NIESA Board approve the L-4029 2025 Tax Rate request.

Mr. Griffes, seconded by Ms. Schoenborn, moved to approve the L-4029 2025 Tax Rate request, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Duffy, Mr. Griffes, Ms. Hart, Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

Village of Webberville DDA Agreement (2026-2027)—Ms. Schoenborn shared NIESA is still waiting for approval from the attorney's office. It is recommended this item return for action at the November 13, 2025, NIESA Board meeting.

New Auditor—Ms. Schoenborn, shared the auditor bids are being received for her review and once all are received she will provide to the NIESA Board for review and action. It is recommended this item return as “New Business” at the November 13, 2025, NIESA Board Meeting.

2026 Meeting Schedule—that NIESA Board move to approve the 2026 Meeting Schedule.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the 2026 Meeting Schedule, as presented.

Ayes: 6

Nays: 0

Motion carried.

Resolution 1 of 2025 – Andersons Inc Recognition—that the NIESA Board approve Resolution 1 of 2025, honoring *Andersons Inc* as a valued partner.

Ms. Schoenborn, seconded by Mr. Hansen, moved to approve Resolution 1 of 2025, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Duffy, Mr. Griffes, Ms. Hart, Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

Resolution 2 of 2025 – JFE AgSolutions Recognition—that the NIESA Board approve Resolution 2 of 2025, honoring *JFE AgSolutions* as a valued partner.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve Resolution 2 of 2025, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Duffy, Mr. Griffes, Ms. Hart, Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

2024 SAFER Grant—that the NIESA Board approve the 2024 SAFER Grant (EMW-2024-FF-01572) awarded by the U.S. Department of Homeland Security effective 09/24/2025.

Mr. Griffes, seconded by Ms. Schoenborn, moved to approve the 2024 SAFER Grant (EMW-2024-FF-01572) awarded by the U.S. Department of Homeland Security effective 09/24/2025.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Duffy, Mr. Griffes, Ms. Hart, Mr. Hansen, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

Reports (Agenda 10)

Director Yanz provided his Monthly Director's Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others. Highlights included: Rual EMS Grant for \$25,000 will support the EMT class enrollment of 20 students largest ever, SAFER Grant award in the amount of 1.1 million that will support NIESA new hires, State of Michigan Grant in the amount of \$16,000 that will support the Fire Academy.

Mr. Griffes applauded Director Yanz for his persistence in securing the SAFER Grant, he is very appreciative of his efforts and personal phone call to let him know the grant was awarded.

Treasurer Report

- *Bank Balances/Investment Report/Bank Fees*

Department Heads

- Fire Run Summary Station #61 and Station #62.
- NIESA-EMS Fire Report, September 2025
- NIESA Fire Calls from 01/01/2025 through 10/01/2025
- Monthly & Quarterly Calls
- EMS/MC Accounting Report

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Mr. Hansen apologized for his late arrival to the NIESA Board Meeting. He was at Station #61 to learn the meeting was being held at Station #62.

Mr. Duffy shared there will be a Township and City joint meeting on October 15, at 6 p.m. Williamston Middle School (City, Schools, Police will be in attendance). All NIESA board members are invited to attend.

Director Yanz will be out of state beginning Sunday, October 9, 2025, as he is going to New Mexico for a Bomb recognition class. This is a three-day event and is totally funded by homeland security.

Adjournment (Agenda 13)

Ms. Schoenborn, seconded by Mr. Hansen, moved that the NIESA Board meeting be adjourned at 7:51 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board