

**Northeast Ingham Emergency Service Authority Board Meeting  
October 13, 2022**

**Call to Order (Agenda 1)**

The regular meeting of the NIESA Board was called to order by Chairperson Hart, on October 13, 2022 beginning at 7:00 p.m. at Station 62, 315 W. Walnut, Webberville, MI 48892.

**Roll Call (Agenda 2)**

**Voting Members Present:**

Mr. Diederich, Mr. Duffy, Ms. Hart, Mr. Henley,  
Mr. Rhines, Ms. Schoenborn, Mr. Wilbrink

**Voting Members Absent:**

None

**Non-Voting Members Present:**

Ms. Schultz

**NIESA/ Employee's Present:**

Director Michael Yanz, Ron Lillywhite, Adam House, Matthew House, Natasha Stepen, Brian Warren, Danielle Marshall, and Kyle Oesterle

**Guests:**

Ron Lillywhite, Collette Pratt, Janet & Karl Stepen

**Pledge of Allegiance (Agenda 3)**

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

**Approval of Agenda (Agenda 4)**

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, October 13, 2022.

Mr. Wilbrink, seconded by Mr. Rhines, moved to approve the agenda of the regular meeting for Thursday, October 13, 2022, as presented.

Ayes: 7          Nays: 0          Motion carried.

**Dorothy recognized staff at the meeting**

Chairperson Hart welcomed NIESA Staff and guest in attendance.

**Public Comment (agenda 5)**

**Natasha Stephen** – an employee of NIESA shared three employees were terminated without adhering to the discipline policy. She also shared her request for a leave of absence was denied 36 days after submission. On another note there was an unacceptable, inappropriate note left for NIESA staff members and this is not the first time this has occurred. It is recommended by the NIESA board Ms. Stephen provide copies of these documents to Chairman Hart. Chairman Hart invited the three NIESA employees who were terminated to schedule a meeting with the NIESA Personnel Committee for further review.

**Approval of Minutes (Agenda 6)**

**Approval of Minutes**—that the NIESA board of Directors approve the minutes of the regular meeting held September 8, 2022.

Mr. Henley, seconded by Ms. Schoenborn, moved to approve the September 8, 2022, minutes of the regular meeting, as presented.

Ayes: 7

Nays: 0

Motion carried.

**Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated September 2022.

Mr. Henley, seconded by Mr. Wilbrink, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

**Discussion Items (Agenda 8)**

**2023 NIESA Meeting Schedule**—NIESA board members received the 2023 NIESA Meeting Schedule. It was recommended this item return for action at the November 10, 2022, NIESA board meeting.

**MSUFCU Certificate of Deposit \$100,000 – Matures 12/2/2022 and MSUFCU Certificate of Deposit \$200,000 – Matures 12/2/2022.** Does the NIESA board want to reinvest the certificates of deposit or do they want to cash out the certificates of deposit. Director Yanz would like to see both certificates of deposit reinvested. It is recommended this item return for action at the November 10, 2022, NIESA board meeting.

**General Fund Budget 2023**—the Finance committee met today to review the general fund budget 2023 and recommended a few tweaks. It is recommended this item return for action at the November 10, 2022, NIESA board meeting.

**Building & Equipment Budget 2023** -- the Finance committee met today to review the building and equipment budget 2023. It is recommended this item return for action at the November 10, 2022, NIESA board meeting.

**Revenue Sharing Agreement** – NIESA will begin further discussions with the Webberville DDA on the Revenue Sharing Agreement after the Leroy Township returns funds to the Webberville DDA due from an overpayment to Leroy Township. Ms. Hart is optimistic of a resolution. Ms. Hart plans to attend the joint meeting of the two on Monday, October 17, 2022.

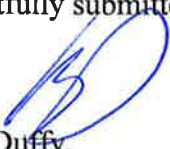
**Action Items (Agenda 9)**

**Set Date Public Hearing on 2023 Budgets**—that the NIESA board set a date for the Public Hearing on the 2023 Budgets.



The meeting adjourned at 8:13 p.m

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'KD' or similar initials, written over the text 'Respectfully submitted,'.

Kevin Duffy,  
Board Secretary