# Northeast Ingham Emergency Service Authority Board Meeting January 12, 2023

#### Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on January 12, 2023, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave, Williamston, MI 48892.

#### Roll Call (Agenda 2)

Voting Members Present:

Mr. Duffy, Mr. Diederich, Ms. Hart,

Mr. Henley, Mr. Pratt, Ms. Schoenborn,

Mr. Wilbrink

Voting Members Absent:

None

Non-Voting Members Present:

Ms. Schultz

NIESA/ Employee's Present:

Director Michael Yanz, Don Drent, and

Adam House

Guests:

None

### Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

# Approval of Agenda (Agenda 4)

**Approval of Agenda**—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, January 12, 2023.

Mr. Pratt, seconded by Ms. Schoenborn, moved to approve the agenda of the regular meeting for Thursday, January 12, 2023, as presented.

Ayes: 7

Nays: 0

Motion carried.

# Dorothy recognized staff at the meeting

Chairperson Hart welcomed NIESA Staff in attendance and thanked them for their service.

# Public Comment (agenda 5)—None

# Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes

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of the regular meeting held December 8, 2022.

Mr. Henley, seconded by Mr. Pratt, moved to approve the December 8, 2022, minutes of the regular meeting, as presented.

Ayes: 7

Nays: 0

Motion carried.

#### Approval of Consent Agenda (Agenda 7)

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated December 2022.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

#### **Discussion Items (Agenda 8)**

**Revenue Sharing Agreement-Village of Webberville** – no report. It is recommended this item return for discussion at the February 9, 2023, NIESA board meeting.

#### Action Items (Agenda 9)

**Training Policy**—that the NIESA board approve Training Policy, dated November 10, 2022, ID #200-300-100.33. A policy that ensures its members possess the knowledge and skills necessary to provide a professional level of service and that meets the needs of the community.

Mr. Wilbrink, seconded by Mr. Diederich, moved that the NIESA Board approve the Training Policy, dated November 10, 2022, ID #200-300-100.33.

Ayes: 7

Nays: 0

Motion carried.

# Reports (Agenda 10)

**Treasurer**-NIESA board received General Fund and Building & Equipment Budget Reports.

#### **Committees**-None

**Director Yanz** provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other. Highlights included call during the month of December lists for station 61, station 62

and Locke Township showing the increase in calls and Critical Incident Stress Debriefing a service provided to NIESA staff that allows them to share their feelings and are provided resources that support their needs.

**Director Yanz** also shared Rod Pfeister has retired effective December 31, 2022, after 26 years of service.

#### Department Heads—Enclosed

Williamston NIESA Station #61 Fire (31 Calls), MFR (7 Calls).

NIESA Leroy Station #62 Fire (37 Calls), MFR (15 Calls).

NIESA Financial Summary- AccuMed Group.

#### Public Comment (Agenda 11)—None

#### **Board Member Comments (Agenda 12)**

Ms. Hart entertained the idea of bringing an annual award ceremony back to NIESA for special recognitions and the idea of combining special recognitions with retirements. Director Yanz is happy to reestablish the special recognitions with NIESA Board approval and will work on a plan in moving this idea forward. It is recommended Director Yanz report back to the NIESA board an annual plan for special recognitions.

General Fund budgets were reviewed "General Fund" and "Building Fund" both funds are in good shape and under budget.

# ADJOURNMENT (Agenda 13)

Ms. Schoenborn, seconded by Mr. Pratt, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Kevin Duffy,

**Board Secretary**