

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Hart, on January 11, 2024, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River Ave., Williamston, MI.

Roll Call (Agenda 2)

Voting Members Present: Mr. Duffy, Mr. Diederich, Ms. Hart, Mr. Henley, Mr. Pratt, Ms. Schoenborn, Mr. Wilbrink

Voting Members Absent: None

Non-Voting Members Present: Ms. Schultz

NIESA/Employee's Present: Director Michael Yanz, Annie Applewood, Rochelle Clayton, Holly Leverton, Steve Pifer, and Jeff Slayton

NIESA/Employee's Absent: None

Guests: None

Pledge of Allegiance (Agenda 3)

Chairperson Hart led the NIESA Board in the Pledge of Allegiance.

Chairperson Hart welcomed NIESA Staff in attendance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, January 11, 2024.

Mr. Wilbrink, seconded by Mr. Diederich, moved to approve the agenda of the regular meeting for Thursday, January 11, 2024, as presented.

Ayes: 7

Nays: 0

Motion carried.

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held December 14, 2023.

Ms. Schoenborn, seconded by Mr. Henley, moved to approve the December 14, 2023, minutes of the regular meeting, as amended.

Amendment: Page 3, Action Item 1, first sentence, that the NIESA Board of Education, strike "of Education".

Ayes: 7

Nays: 0

Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summaries and Payroll Account Summaries dated December 2023, and ARPA Grant Summary.

Mr. Henley, seconded by Ms. Schoenborn, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

Discussion Items (Agenda 8)

Renewal – Village of Webberville DDA Agreement—must be renewed by 4/1/2024.

Discussion: Ms. Hart is working with the Webberville DDA to secure the Webberville DDA approved payment. Ms. Hart plans to attend the Webberville DDAs upcoming meeting in follow up. Ms. Schoenborn will also contact the Webberville DDA Treasurer to ensure the check is mailed to NIESA at their earliest convenience. In the meantime, the upcoming Village of Webberville DDA Agreement is up for renewal and is scheduled to be signed and in place by 4/1/2024. The NIESA Board will need to discuss and prepare documentation for this upcoming renewal period.

It is recommended the Village of Webberville DDA Agreement renewal (4/1/2024) return for further discussion at the February 8, 2024, NIESA Board meeting.

Ambulance at Station #62—Ms. Hart provided a Locke Township Report that is prepared for the Board Members of Locke Township. This report provides information on EMT Services, the dates of service, the reason for the service and the city, township, or village being serviced. On the reverse side of the report there is a map of each city, township, or village service area with a green dot for runs between 7 AM to 7 PM and blue dot for runs between 7 PM to 7 AM. There has been a push to add an ambulance at Station #62. NIESA Board's concern is with a full-time ambulance there would be a need to add sleeping quarters, his/her restrooms, common kitchen area, etc. Ms. Hart feels NIESA needs data to prove that Station #62 exhibits a high level of service runs showing a viable need for a full-time ambulance, this report would provide a run record for service runs at Station #62s respective coverage area and over time would exhibit the need to have a full-time ambulance at this location.

Director Yanz shared there is a 911 report that will show a map of NIESA's annual runs for 2023. Director Yanz shared Station #62s runs currently equate to about one-third (1/3) of NIESA's full-reporting area. NIESA board members would like to review the 911 report and use this report to solidify a common answer as to why a full-time ambulance may not be feasible for Station #62 at this time. Director Yanz did share there are times an ambulance is placed at NIESA; an example is this weekend (weekend of January 13th) there is a winter storm coming through and it will be necessary to have a faster response time, so it will require NIESA to place an ambulance at Station #62 for this particular weekend. With this decision there will be temporary sleeping quarters set up at Station #62 to accommodate the 24-hour EMT schedule. NIESA board members are in support of the decision to serve our community with an increased response time for all calls during the upcoming snowstorm. It is recommended the 911 report be provided for NIESA Board Members review and response at the February 8, 2024, NIESA Board meeting.

Election of board officers in February—Mr. Henley shared he will not seek re-election as NIESA Board Treasurer, and he would like to recommend Ms. Schoenborn for this role in the upcoming election of board officers. All other officers currently in service were happy to remain in their current elected positions. It is recommended this item return for action at the February 8, 2024, NIESA Board meeting.

Action Items (Agenda 9)—None

Reports (Agenda 10)

Director Yanz provided his Monthly Director's Report in the areas of Administrative, Operations, Training, Grants, Personnel, and others.

Highlights were an increase in Ambulance Billing and record calls for 2023. NIESA Station #62 needs a new phone system. Director Yanz is looking at Voice Over IP system. NIESA board members acknowledged the need for a new phone system at Station #62 but recommended keeping a landline in place as a back-up. Director Yanz will keep NIESA Board members informed of final phone system replacement plans.

Department Heads

- NIESA Captains Report for both Williamston NIESA Station #61 and NIESA Leroy Station #62 fire runs and response percentages.
- NIESA Financial Summary- AccuMed Group (missing from packet).
- NIESA Education Report, Paula Curtis

Treasurer Report

- The NIESA Bank Balances/Investment Report/Bank Fees report by Mr. Henley were made available in the packet. It is recommended a determined amount of funds in account #4579 be moved to an account with a higher interest rate on return.

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Adjournment (Agenda 13)

Ms. Schoenborn, seconded by Mr. Pratt, moved that the NIESA Board meeting be adjourned at 7:49 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board