

Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson Diederich, on July 9, 2026, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI.

Roll Call (Agenda 2)

<u>Voting Members Present:</u>	Mr. Chick, Mr. Diederich, Mr. Duffy Mr. Miller, Mr. Hansen, Ms. Schoenborn, Mr. Wilbrink
<u>Voting Members Absent:</u>	None
<u>Non-Voting Members Present:</u>	Ms. Schultz, Lana Stanfield
<u>NIESA/Employees Present:</u>	Director Yanz, R. Cole, M. Dougherty, A. Dyck, R. Clayton, M. Takovich, N. Odett, A. Stickle, J. Weston, S. Wenzel, N. Williard
<u>NIESA/Employees Absent:</u>	Chief Drent
<u>Guests:</u>	Alyssa Horner, Gabridge & Company

Pledge of Allegiance (Agenda 3)

Chairperson Diederich led the NIESA Board in the Pledge of Allegiance.

Recognition of staff in the house—Chairperson Diederich recognized the many staff listed under ***NIESA/Employees Present*** and thanked them for attending tonight's meeting and for their service.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, July 9, 2026.

Mr. Hansen, seconded by Mr. Wilbrink, moved to approve the agenda of the regular meeting for Thursday, July 9, 2026, as presented.

Ayes: 7 Nays: 0 Motion carried.

Public Comment (agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held June 11, 2026.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to approve the minutes of the regular meeting held June 11, 2026.

Ayes: 7 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approves the NIESA Check Account Summaries and Payroll Account Summaries dated June 2026.

Ms. Schoenborn, seconded by Mr. Wilbrink, moved that the NIESA Board approve June 2026, consent agenda Item 7, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Diederich, Mr. Duffy,
Mr. Hansen, Mr. Miller, Ms. Schoenborn, and
Mr. Wilbrink

Nays: 0
Motion carried.

Audit report – Alyssa Horner, Gabridge & Company— Ms. Horner provided a comprehensive review of NIESA’s financial reporting, including the Government-wide Financial Statements, the Fund Financial Statements, and the Governmental Funds Balance Sheet. She also outlined the Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position, the Statement of Revenues, Expenditures, and Changes in Fund Balances, and the related reconciliation to the Statement of Activities for the year ended December 31, 2025. Gabridge & Company does not express an opinion or provide any assurance on the information because limited procedures do not provide them with sufficient evidence to express their opinion to provide any assurances. This report is dated June 12, 2026.

Ms. Schoenborn, seconded by Mr. Hansen, moved to approve the Northeast Ingham Emergency Service Authority, audit report dated June 12, 2026, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Diederich, Mr. Duffy, Mr. Hansen
Mr. Miller, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0

Motion carried.

Old Business (Agenda 8)

Union Update— Mr. Takovich reported that he has been working on establishing a project timeline for the Union Contract. Although the initial target dates of June 1 and June 15 were intended to advance the process, he is still gathering information from members to develop a reasonable contract framework for employees and NIESA administration. Once he has a clearer timeline, he will coordinate with Director Yanz and Chairperson Diederich, who requested to be copied on all contract-related information. It was noted that all 19 current full-time members are International Association of Fire Fighters (IAFF) members within the local. Mr. Takovich added that two additional firefighters are currently onboarding, and he plans to include them once he has met with them and brought them up to speed on union matters, which will bring that full-time member number to 21.

Mr. Wilbrink asked about the three-person NIESA Board committee that Chairperson Diederich plans to appoint to work with the Union. Chairperson Diederich confirmed he will make these appointments and requested that any Board member interested in serving on the committee submit their name to him for review.

New Business (Agenda 9)

Resolution 1 of 2026 – Honoring Dorothy Hart— Mr. Duffy read Resolution Number 1 of 2026, honoring Dorothy Hart for her extraordinary 38 years of service to Locke Township and her long-standing commitment to the Northeast Ingham Emergency Service Authority. Dorothy faithfully served her community as Deputy Clerk, Township Clerk, Zoning Administrator, and Township Supervisor. She represented Locke Township on the NIESA Board from July 1, 1998, through June 30, 2026, offering steady leadership, historical knowledge, and unwavering dedication. The Board expressed deep appreciation for her decades of service and the lasting impact she has had on the organization and the communities it serves.

Mr. Wilbrink, seconded by Ms. Schoenborn, moved to adopt Board Resolution 1 of 2026 by the governing Board, honoring Dorothy Hart, dated July 9, 2026.

Update NIESA Sign to LED — Director Yanz shared that Paula first recommended upgrading the NIESA sign to LED in 2022. The sign in front of Station #61 has continued to fade, the lettering is incorrect, and the numbers are cracked, prompting this 2026 review of replacement options. Although recent quotes have been sought from a number of vendors, only one has responded. Paula has obtained an informal quote from 4W Signs of Brighton, Michigan. She requested approval to pursue an official quote from 4W Signs for both Stations #61 and #62. It was the consensus of the Board that Paula move forward in obtaining the formal quote for both stations and bring it back for Board approval.

Reports (Agenda 10)

Director Yanz delivered the Monthly Director's Report across Administration, Operations, Training, Grants, and Personnel. Highlights included **Grant**, if awarded, hoping to fund NIESA full-time personnel's physicals, recognition of **Captain Cole for his exceptional assistance** to the local dispatch operator serving the Okemos and Williamston communities during the recent storm. His actions provided critical support at a pivotal moment and were credited with significantly helping maintain operations for Okemos and Ingham County. **Camp 911**, organized by Emily Gallinger, welcomed more than 50 area children for a hands-on day of learning about the fire service. Participants explored an ambulance, practiced smoke-safety skills such as stop-drop-and-roll, learned about dispatch, fire extinguishers, gear, Stop the Bleed, CPR, and much more. It was an incredibly rewarding experience for everyone involved, and feedback from parents and participants was overwhelmingly positive. Grant, if awarded, hoping to fund full-time personnel's physicals

Treasurer Report

- *Bank Balances/Investment Report/Bank Fees*

Department Heads

- NIESA-EMS Fire Report, July 2026
- EMS/MC Billing Summary
- Monthly Calls

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Mr. Hansen reported that the annual Red Cedar Jubilee in Williamston was

once again a success. He noted that the event has run smoothly and without incident for the past two years and expressed his appreciation for NIESA's support in helping ensure a safe community celebration.

Chairperson Diederich thanked Captain Cole and the NIESA staff for their extra efforts in supporting recent community needs, including their work during the Red Cedar Jubilee and their assistance during the recent storm. He expressed appreciation for their dedication and continued commitment to serving the community.

Adjournment (Agenda 13)

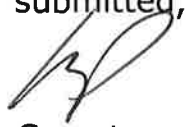
Ms. Schoenborn, seconded by Mr. Hansen, moved that the NIESA Board meeting be adjourned at 8:02 p.m.

Ayes: 7

Nays: 0

Motion carried.

Respectfully submitted,



Kevin Duffy, Secretary
NIESA Board