Northeast Ingham Emergency Service Authority Board Meeting

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson Diederich, on June 11, 2026, beginning at 7:00 p.m. at Station 61, 1296 W. Grand River, Williamston, MI.

Roll Call (Agenda 2)

Voting Members Present:	Mr. Chick, Mr. Diederich, Mr. Duffy Ms. Hart, Mr. Hansen, Ms. Schoenborn, Mr. Wilbrink
Voting Members Absent:	None
Non-Voting Members Present:	Ms. Schultz, Lana Stanfield, Bruce Miller
NIESA/Employees Present:	Director Yanz, Pam Fraley, A. Dyck, M. Clayton, H. Dzaferobic, E. Dzaferobic, G. Matthew, R. Kopisch, J. Slayton
NIESA/Employees Absent:	None
Guests:	None

Pledge of Allegiance (Agenda 3)

Chairperson Diederich led the NIESA Board in the Pledge of Allegiance.

Recognition of staff in the house—Chairperson Diederich recognized the many staff listed under ***NIESA/Employees Present*** and thanked them for attending tonight's meeting and for their service.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, June 11, 2026.

Amendment: Add New Business, Item C. Recording Secretary Compensation.

Mr. Hansen, seconded by Ms. Hart, moved to approve the agenda of the regular meeting for Thursday, June 11, 2026, as amended.

Ayes: 7 Nays: 0 Motion carried.

Public Comment (agenda 5)

Locke Township Alternate Bruce Miller thanked NIESA for the flag donation. He also requested that the NIESA Fire Department conduct a capacity-building inspection of the Locke Township Hall so the Township may post the approved occupancy for future events and meetings. *Director Yanz will follow up on scheduling.*

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA Board of Directors approve the minutes of the regular meeting held May14, 2026.

Amendment: Add Ms. Hart to the Voting Members present on page 1.

Mr. Wilbrink, seconded by Mr. Schoenborn, moved to approve the minutes of the regular meeting held May 14, 2026, as amended.

Ayes: 7 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approves the NIESA Check Account Summaries and Payroll Account Summaries dated May 2026.

Ms. Schoenborn, seconded by Mr. Hansen, moved that the NIESA Board approve May 2026, consent agenda Item 7, as presented.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Diederich, Mr. Duffy, Mr. Hansen, Ms. Hart, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0
Motion carried.

Old Business (Agenda 8) – (Action Items)

Member at Large Position—non-paid position, 4-year term (July 1, 2026-June 30, 2030). – that the NIESA Board of Directors approve the Primary Member at Large Position and the Alternate member at Large Position.

Mr. Duffy, seconded by Ms. Schoenborn, move to approve Frans Wilbrink for the Member at Large Primary Position, for a non-paid, 4-year term (July 1, 2026-June 30, 2030).

Ayes: 7 Nays: 0 Motion carried.

Ms. Hart, seconded by Ms. Schoenborn, moved to approve Ben Stiffler for the Member at Large Alternate position, for a non-paid, 4-year term (July 1, 2026-June 30, 2030).

Ayes: 7 Nays: 0 Motion carried.

Meeting Recording Policy— The Board discussed the handling of meeting recordings. It was noted that many municipalities do not maintain a formal recording policy and that some use recordings only for internal accuracy. Practices vary among local authorities regarding livestreaming and public posting.

The Board reviewed options for public availability, including using existing Zoom recordings and uploading them to YouTube. A potential third-party recording service and associated costs were mentioned. Members expressed differing views on whether recordings should be posted publicly or used internally.

Consensus was reached to continue recording meetings and to make recordings publicly available on YouTube without adopting a formal written policy. Director Yanz will manage uploads, with the understanding that occasional technical issues may occur.

New Business (Agenda 9) – (Discussion Items)

Flagstar CD (Matures 6/16/2026)—The Board reviewed the Flagstar CD maturing on June 16, 2026, and discussed whether to reinvest the funds. Questions were raised regarding available rates and whether investment through Edward Jones would comply with NIESA's investment policy. It was agreed that the Finance Committee will review the options, and additional information will be gathered regarding policy compliance. The item will be brought back next month for further discussion while research by Ms. Schoenborn is completed. The Board further expressed interest in reinvesting at the highest available rate through a bank or credit union within the next five days.

Mr. Wilbrink, seconded by Mr. Hansen, moved to approve the NIESA Treasurer, Ms. Schoenborn, research reinvesting the Flagstar CD in the amount of $250,000, at the highest available rate within the next five days for a 6-month term. All interest earned from this term ending 06/16/2026, shall be placed in NIESAs Building and Equipment Fund.

Roll Call Vote: Ayes: 5 Mr. Chick, Mr. Diederich, Mr. Hansen, Ms. Hart, Ms. Schoenborn, and Mr. Wilbrink

Nays: 2 Mr. Diederich, Mr. Duffy
Motion carried.

Personnel/Finance – Union – Director Yanz reported no new updates regarding the union process. The Board discussed the need to identify three members for the bargaining committee, including one representative each from Personnel and Finance, and a third member to be determined. It was noted potential nominees wait until the timing is more appropriate for these nominations.

A question was raised regarding whether a union representative was present; none were in attendance. Chairperson Diederich reviewed preliminary information from legal counsel regarding expectations for negotiations and the impact of wage requests relative to the current budget. Members agreed to monitor how the process develops before making further decisions.

The Board also discussed whether a written policy is needed for the Union Committee. It was noted that multiple policy updates will be forthcoming, with assistance from Lexipol. Surrounding EMS departments vary in their union status. Additional considerations included dues processing and payroll implications.

The item will be brought back for further discussion as more information becomes available.

Recording Secretary— The Board reviewed the Recording Secretary compensation. It was noted that the Recording Secretary has not received a pay increase in more than five years. A proposal was introduced to increase the per meeting rate by $20. An additional suggestion was made to apply an increase of $30, bringing the rate to $120 per meeting. The Board considered the options and discussed support for adjusting the compensation to $120 per meeting.

Mr. Duffy, seconded by Ms. Schoenborn, moved to increase the recording secretary pay to $120 per meeting, effective today, June 11, 2026.

Roll Call Vote: Ayes: 7 Mr. Chick, Mr. Diederich, Mr. Duffy, Mr. Hansen, Ms. Hart, Ms. Schoenborn, and Mr. Wilbrink

Nays: 0
Motion carried.

Reports (Agenda 10)

Director Yanz delivered the Monthly Director's Report across Administration, Operations, Training, Grants, and Personnel.

Treasurer Report

- *Bank Balances/Investment Report/Bank Fees*

Department Heads

- NIESA-EMS Fire Report, June 2026
- EMS/MC Billing Summary
- Monthly Calls

Public Comment (Agenda 11)—None

Board Member Comments (Agenda 12)

Ms. Schoenborn expressed her appreciation for Director Yanz's continued commitment, many hours invested, and the significant effort he dedicates to ensuring the smooth operation of NIESA's Stations #61 and #62. Additional members echoed this sentiment, and Chairperson Diederich concurred with the remarks.

Ms. Stanfield, Village of Webberville Alternate, also echoed the sentiments expressed on behalf of Director Yanz.

The Board acknowledged that tonight, June 11th, marked Dorothy Hart's final evening serving on the NIESA Board. Members expressed their appreciation for her years of dedicated service, noting her eight years as Locke Township Supervisor and ten years of involvement with the NIESA Board. The Board recognized the value of her knowledge, experience, and steady leadership, and expressed gratitude for the time and commitment she has contributed to the organization.

Adjournment (Agenda 13)

Ms. Schoenborn, seconded by Mr. Hansen, moved that the NIESA Board meeting be adjourned at 7:57 p.m.

Ayes: 7 Nays: 0 Motion carried.

Respectfully submitted,

Kevin Duffy, Secretary
NIESA Board