



the resolution to the county clerk. The Board consensus remains at the 1.25 mills over 15 years; when levied in 2018, it would raise an estimated \$688,000 in the first year the millage is levied. Mr. Hitch has proposed a NIESA Resolution, Number 1 of 2016, call for a Millage Election.

**Action Items (Agenda 9)**

**NIESA Director Position Job Description (Agenda 9.a)**

Mr. DeForest shared the draft was reviewed by the Personnel Committee with the Director. Approval of this may require rewriting the job duties for the Station Chiefs.

Mr. Ackerman, seconded by Mr. Hayes, moved Agenda 9.a.

**Permanent Director Job Duties**—that the NIESA Board approve the changes in the Director’s Job Duties (SOP 200-300-200.1.1, as presented.

Ayes: 7

Nays: 0

Motion carried.

**General Rules of Conduct 100-100-.1 Amendment (Agenda 9.b)**

Mr. Yanz shared general consensus (representatives from both Williamston and Webberville NIESA) were present for the decision to request SOG Section 1, Section 47 General Rules of Conduct 100-100-.1 be revised to match regulations of MIOSHA-STD-1208 (10/15) – 1910.134(g) Use of respirators.

Mr. Wilbrink, seconded by Mr. Griffes, moved Agenda 9.b.

**N.I.E.S.A. General Rules of Conduct 100-100.1**—that the NIESA Board approve the General Rules of Conduct 100-100.1 to allow facial hair in compliance with MIOSHA-STD-12008 (10/15) standards. MIOSHA-STD-1208 (10/15) does not indicate a safety hazard specifically from facial hair, unless interference with the face piece seal and face or valve function. NIESA must account for the best operating practices to assure safety for all members, including those employees who must regularly wear self-contained breathing apparatus as part of job responsibilities.

**Discussion:** Mrs. Bowden Whelton asked, “Who will check their beards”. Mr. Yanz shared it is self-reported, it is very important that Fireman care about their own safety and take on that responsibility. The Board will reluctantly pass the motion.

Ayes: 7

Nays: 0

Motion carried.

**Resolution 1 of 2016- Call for Millage Election (Agenda 9.c)**

Mr. Griffes, seconded by Mrs. Bowden Whelton, moved Agenda 9.c.

**Resolution 1 of 2016-Call for Millage Election**-- that the NIESA Board approve a 2016 millage of 1.25 (Headlee Override roll back) for 15 years, when levied in 2018, would raise an estimated \$688,000 in the first year the millage is levied.

**Discussion:** Mr. Wilbrink shared concerns of being locked in the millage for 15 years without the option for additional increases; taking away the option to offer salary increases to EMS Staff. Other board members were concerned the community would not support an increase outside of the 1.25 for 15 years. Mr. Griffes shared historically more money will be raised through new construction and taxable value which will help them to offer increased wages.

Roll Call Vote: Ayes: 6 Mr. Ackerman, Mrs. Bowden Whelton, Mr. Diederich, Mr. Griffes, Mr. Hayes,  
Mr. Pollok

Nays: 1 Mr. Wilbrink

Motion carried.

**Personal Protection Agreement (PPA) Grant (Agenda 9.d)**

Mr. Ackerman, seconded by Mr. Griffes, moved Agenda 9.d.

**Personal Protection Agreement (PPA) grant**—that the NIESA Board received 2015 Personal Protection Agreement (PPA) Grant for turn-out gear in the amount of \$88,000 including a (5% NIESA match \$4400) and it is agreed funds will be used immediately at this time to purchase turn-out gear.

**Discussion:** Mr. Wilbrink reminded the Board that current practice is to have information being acted upon prior to the board meeting.

Roll Call Vote: Ayes: 7 Mr. Ackerman, Mrs. Bowden Whelton, Mr. Diederich, Mr. Griffes, Mr. Hayes  
Mr. Wilbrink, Mr. Pollok

Nays: 0

Motion carried.

### **Discussion (Agenda 10)**

**Auditor's Report (10.a)**—Mr. Ackerman shared the Auditors Report by David E. Haddrill, P.C., dated July 5, 2016.

Mr. Ackerman shared NIESA showed an increase of \$155,305 and an ending fund balance of \$1,118,329. Mr. Ackerman has 2016 budget amendments that he will submit and he will work with Paula on Journal fixes. Each Board member received a full copy of the Auditors Report.

**Reports (Agenda 11)**—the following reports are included in tonight' Agenda Packet

**Treasurer (11.a)** – see Auditor's Report (10.a).

### **Committees (11.b)**

**Finance Report**—Mr. Wilbrink shared he met with the auditor and authorized Director to give raises. Mr. Griffes reminded Mr. Wilbrink that any financial changes will need to be routed through the NIESA Board for action. The Finance Committee does not have authorization to approve raises. It is recommended this item return for board action at the NIESA, August, board meeting.

Mr. Wilbrink moved to set aside the rules for purposes of discussing the authorization to approve raises for EMS Staff. No second, motion failed.

**Personnel Committee**-Mr. DeForest is currently looking at the Annual Performance Review process and will work with Mr. Yanz to update and report back to the NIESA Board at the August, NIESA board meeting.

Mr. Pollok inquired about status of staff evaluations. Mr. Yanz will review the SOG and report findings at the August, NIESA board meeting.

### **Department Heads (Reports 11.c)**

#### **Department Heads (11.c)--Enclosed**

- Billing Department, monthly report
- NIESA EMS, monthly report from EMS Supervisor Davis
- Leroy Township Fire Department, monthly report from Fire Chief House
- NIESA Education monthly report from Paula M. Curtis
- Williamston Fire Department, monthly activity report from Fire Chief Siegel

### **Director (11.c)**

Mr. Yanz shared his report is in packet for review. Mr. Yanz shared items under Administrative, Operations, Training, Grants, Personnel, and other. Mr. Yanz shared the mini pumper was sold. Sold Engine 3, looking to replace Ambulance 1115, working with Finance Committee to get quotes and bids on replacements that fit within budget. Received EMS Applications for LeRoy station employment. Mr. Yanz attended Williamstown Township meeting and discussed EMS and Fire Station Reports. He is planning on attending other township board meetings to report out on station activities.

**Public Comment (Agenda 12)**--None

**Association Member Comments (Agenda 13)**—None

**Board Member Comments (Agenda 14)**--None

**ADJOURNMENT (Agenda 15)**

Mr. Griffes, seconded by Mrs. Bowden Whelton, moved that the NIESA Board meeting be adjourned.

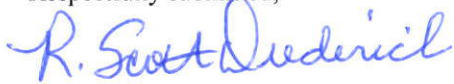
Ayes: 7

Nays: 0

Motion carried

The meeting adjourned at 8:30 p.m.

Respectfully submitted,



Scott Diederich, Secretary  
NIESA Board