



N.I.E.S.A.

Northeast Ingham Emergency Service Authority
1296 W Grand River
Williamston, MI 48895
Phone: (517) 655-3384 Fax: (517) 655-9384



Freedom of Information Act Cost Itemization Summary

As of February 11, 2016

Labor Cost for Copying / Duplication:

- Cost will be estimated and charged in one(1) minute time increments.
- Hourly wage with Fringe Benefit Cost \$15.00 (Cost per increment \$0.25)

Labor Cost to Locate:

- Cost will be estimated and charged in one(1) minute time increments.
- Hourly wage with Fringe Benefit Cost \$15.00 (Cost per increment \$0.25)

Employee Labor Cost for Separating Exempt from Non-Exempt (Redacting):

- Cost will be estimated and charged in fifteen (15) minute time increments.
- Hourly wage with Fringe Benefit Cost \$20.00 (Cost per increment \$5.00)

Contracted Labor Cost for Separating Exempt from Non-Exempt (Redacting):

- Cost will be estimated and charged in fifteen (15) minute time increments.
- Hourly wage with Fringe Benefit Cost \$48.00 (Cost per increment \$12.00)

Copying / Duplication Cost:

- Letter size paper 8 ½ x 11 (single or double sided) \$0.08 per sheet
- Legal size paper 8 ½ x 14 (single or double sided) \$0.09 per sheet
- All other size paper (single or double sided) Actual Cost per sheet
- Any/ All types of digital media Actual Cost

Mailing Cost:

- Envelope Actual Cost
- Postage Actual Cost

Deposit:

NIESA may require a good-faith deposit before providing the public records to the requestor **if the entire fee estimate or charge authorized exceeds \$50.00**, based on a good-faith calculation of the total fee. The deposit cannot exceed ½ of the total estimated fee.